

**MONDAY, JANUARY 3, 2022 OATHS OF OFFICE  
FOR MAYOR-ELECT AND COUNCIL WARD MEMBERS-ELECT FOR  
FOUR-YEAR TERMS TO EXPIRE ON DECEMBER 31, 2025**

At 7:00 P.M., The Honorable Judge James T. Walther, Lorain County Court of Common Pleas, Probate Division, administered the Oaths of Office to:

Bryan K. Jensen, Mayor  
Jennifer L. Demaline, Ward 1 Council Member  
Dennis M. McBride, Ward 2 Council Member  
Anthony F. Moore, Ward 3 Council Member  
Scott C. Radcliffe, Ward 4 Council Member

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL  
OF THE CITY OF AVON, OHIO, HELD MONDAY, JANUARY 3, 2022  
IN THE COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING  
AT 7:30 P.M.**

The Chairman, Council President Brian Fischer, called the meeting to order and led in the Pledge of Allegiance.

**PRESENT**

Council Members: 1<sup>st</sup> Ward – Jennifer Demaline; Council-at-Large – Brian Fischer; Council-at-Large – Tammy Holtzmeier; 2<sup>nd</sup> Ward – Dennis McBride; 3<sup>rd</sup> Ward – Anthony Moore; 4<sup>th</sup> Ward – Scott Radcliffe; Council-at-Large – Craig Witherspoon; Mayor – Bryan Jensen; City Engineer, Ryan Cummins; Planning and Economic Development Coordinator – Pam Fechter; Law Director – John Gasior; Finance Director – William Logan; Safety Director – Duane Streator; Clerk of Council – Barbara Brooks

**ELECTION OF COUNCIL PRESIDENT PRO TEM**

Mr. Fischer stated that per Codified Ordinance Section 220.04 – Council shall elect (at Council’s Organizational Meeting as prescribed by the City Charter) among its members, by a majority vote, a Chairperson, Pro Tem who shall act as the temporary Chairperson of City Council in the absence of the Present of Council.

Mr. Radcliffe nominated Mr. Moore.

Mr. McBride also nominated Mr. Moore.

There being no other nominations, the nominations were closed. A motion was made by Mr. McBride and seconded by Mr. Radcliffe to elect Council Member Anthony Moore as Council President Pro Tem for a term to expire at the next Organizational Meeting of Council, and the vote was: Mrs. Demaline, “yes”; Mrs. Holtzmeier, “yes”; Mr. McBride, “yes”; Mr. Moore, “yes”; Mr. Radcliffe, “yes”; Mr. Witherspoon, “yes”; Mr. Fischer, “yes”.

The vote was 7 for and 0 against and the Chair declared the motion passed.

MAYORAL REAPPOINTMENT OF JOHN A. GASIOR TO SERVE AS DIRECTOR OF LAW

Mayor Jensen announced his reappointment of John A. Gasior to serve as Director of Law.

Mr. Fischer stated that per Charter Article V, Section 2, this four-year appointment requires the concurrence of a majority of the membership of the legislative authority.

A motion was made by Mr. McBride and seconded by Mr. Moore to concur with the Mayor's reappointment of John A. Gasior to serve as Director of Law from January 1, 2022 to December 31, 2025, and the vote was: Mrs. Holtzmeier, "yes"; Mr. McBride, "yes"; Mr. Moore, "yes"; Mr. Radcliffe, "yes"; Mr. Witherspoon, "yes"; Mrs. Demaline, "yes"; Mr. Fischer, "yes".

The vote was 7 for and 0 against and the Chair declared the motion passed.

MAYORAL REAPPOINTMENT OF WILLIAM D. LOGAN TO SERVE AS THE CHIEF FINANCIAL OFFICER

Mayor Jensen announced his reappointment of William D. Logan to serve as Director of Finance.

Mr. Fischer stated that per Charter Article V, Section 3, this four-year appointment requires the concurrence of a majority of the membership of the legislative authority.

A motion was made by Mr. McBride and seconded by Mr. Moore to concur with the Mayor's reappointment of William D. Logan to serve as Director of Finance from January 1, 2022 to December 31, 2025, and the vote was: Mr. McBride, "yes"; Mr. Moore, "yes"; Mr. Radcliffe, "yes"; Mrs. Demaline, "yes"; Mr. Witherspoon, "yes"; Mrs. Holtzmeier, "yes"; Mr. Fischer, "yes".

The vote was 7 for and 0 against and the Chair declared the motion passed.

MAYORAL APPOINTMENT OF DUANE P. STREATOR TO SERVE AS SAFETY AND PUBLIC SERVICE DIRECTOR

Mayor Jensen announced his appointment of Duane P. Streator to serve as Director of Safety and Public Service.

Mr. Fischer stated that per Charter Article V, Section 4 and 5, this four-year appointment requires the concurrence of a majority of the membership of the legislative authority.

A motion was made by Mr. McBride and seconded by Mr. Moore to concur with the Mayor's appointment of Duane P. Streator to serve as Director of Safety and Public Service from January 1, 2022 to December 31, 2025, and the vote was: Mr. Moore, "yes"; Mr. Radcliffe, "yes"; Mr. Witherspoon, "yes"; Mrs. Demaline, "yes"; Mrs. Holtzmeier, "yes"; Mr. McBride, "yes"; Mr. Fischer, "yes".

The vote was 7 for and 0 against and the Chair declared the motion passed.

MAYORAL REAPPOINTMENT OF CAROLYN WITHERSPOON TO THE PLANNING COMMISSION

Mayor Jensen announced his reappointment of Carolyn Witherspoon to the Planning Commission for a six-year term from January 1, 2022 to December 31, 2027.

Mr. Fischer stated that per Charter Article VII, Section 2(a), this six-year appointment requires the concurrence of two-thirds of the membership of the legislative authority.

A motion was made by Mr. McBride and seconded by Mr. Moore to concur with the Mayor's reappointment of Carolyn Witherspoon to the Planning Commission for a six-year term from January 1, 2022 to December 31, 2027, and the vote was: Mr. Radcliffe, "yes"; Mr. Witherspoon, "abstain"; Mrs. Demaline, "yes"; Mrs. Holtzmeier, "yes"; Mr. McBride, "yes"; Mr. Moore, "yes"; Mr. Fischer, "yes".

The vote was 6 for and 1 abstention and the Chair declared the motion passed.

#### MAYORAL REAPPOINTMENT OF BRUCE KLINGSHIRN TO THE BOARD OF ZONING AND BUILDING APPEALS

Mayor Jensen announced his reappointment of Bruce Klingshirn to the Board of Zoning and Building Appeals for a five-year term from January 1, 2022 to December 31, 2026.

Mr. Fischer stated that per Charter Article VII, Section 1(a), this five-year appointment requires the concurrence of two-thirds of the membership of the legislative authority.

A motion was made by Mr. McBride and seconded by Mr. Moore to concur with the Mayor's reappointment of Bruce Klingshirn to the Board of Zoning and Building Appeals for a five-year term from January 1, 2022 to December 31, 2026, and the vote was: Mr. Witherspoon, "yes"; Mrs. Demaline, "yes"; Mrs. Holtzmeier, "yes"; Mr. McBride, "yes"; Mr. Moore, "yes"; Mr. Radcliffe, "yes"; Mr. Fischer, "yes".

The vote was 7 for and 0 against and the Chair declared the motion passed.

#### MAYORAL REAPPOINTMENT OF PETER KRATT TO THE CIVIL SERVICE COMMISSION

Mayor Jensen announced his reappointment of Peter Kratt to the Civil Service Commission for a six-year term from January 1, 2022 to December 31, 2027.

Mr. Fischer stated that per Charter Article VI, Section 1, this six-year appointment does not require the concurrence of the legislative authority.

Mayor Jensen recognized that Mr. Kratt was present in the audience and advised that he has been a dedicated member of the Civil Service Commission.

Mr. Gasior concurred with Mayor Jensen and advised that Mr. Kratt has been a great member of the Civil Service Commission for quite a long time and he does a very good job of Chairing the meetings and they are run very well. He said he is glad to see that Mr. Kratt will be serving another six-year term.

MAYORAL REAPPOINTMENT OF MATTHEW SMITH TO THE LANDMARKS PRESERVATION COMMISSION

Mayor Jensen announced his reappointment of Matthew Smith to the Landmarks Preservation Commission for a four-year term from January 1, 2022 to December 31, 2025.

Mr. Fischer stated that per Charter Article XIV, Section 1(a), this four-year appointment requires the concurrence of a majority of the membership of the legislative authority.

A motion was made by Mr. McBride and seconded by Mr. Moore to concur with the Mayor's reappointment of Matthew Smith to the Landmarks Preservation Commission for a four-year term from January 1, 2022 to December 31, 2025, and the vote was: Mrs. Demaline, "yes"; Mrs. Holtzmeier, "yes"; Mr. McBride, "yes"; Mr. Moore, "yes"; Mr. Radcliffe, "yes"; Mr. Witherspoon, "yes"; Mr. Fischer, "yes";

The vote was 7 for and 0 against and the Chair declared the motion passed.

THE MAYOR REAFFIRMS HIS APPOINTMENT OF RICHARD VARGA TO THE AVON TREE COMMISSION AS CERTIFIED ARBORIST

Mayor Jensen announced that he reaffirms his appointment of Richard Varga as Certified Arborist to the Avon Tree Commission per Section 2 of Ordinance No. 70-21 and per the Mayoral appointment of the Certified Arborist made at the Regular Meeting of Council held on Tuesday, October 12, 2021. This appointment shall have no specific expiration date.

Mr. Fischer stated that the reaffirming of this appointment does not require the concurrence of the legislative authority.

THE MAYOR REAFFIRMS HIS APPOINTMENT OF MATTHEW SMITH TO THE AVON TREE COMMISSION AS THE MAYOR'S DESIGNEE

Mayor Jensen announced that he reaffirms his appointment of Matthew Smith as the Mayor's Designee to the Avon Tree Commission per Section 2 of Ordinance No. 70-21 and per the Mayoral appointment of the Mayor's Designee made at the Regular Meeting of Council held on Tuesday, October 12, 2021. This appointment shall have no specific expiration date.

Mr. Fischer stated that the reaffirming of this appointment does not require the concurrence of the legislative authority.

APPOINTMENT OF COMMITTEES OF COUNCIL CHAIRS AND MEMBERS

Council President Fischer announced his selections for Council Committee Chairs and members for a two-year term, from January 1, 2022 through December 31, 2023, as follows:

COMMITTEES OF COUNCIL

<b>ECONOMIC DEVELOPMENT</b>	<b>FINANCE – AUDIT</b>	<b>LEGAL</b>
<i>Chair</i> TONY MOORE	<i>Chair</i> TAMMY HOLTZMEIER	<i>Chair</i> DENNIS MCBRIDE
TAMMY HOLTZMEIER	DENNIS MCBRIDE	JENNIFER DEMALINE
SCOTT RADCLIFFE	TONY MOORE	BRIAN FISCHER
<b>PARKS AND RECREATION</b>	<b>SAFETY</b>	<b>SERVICE</b>
<i>Chair</i> CRAIG WITHERSPOON	<i>Chair</i> SCOTT RADCLIFFE	<i>Chair</i> JENNIFER DEMALINE
JENNIFER DEMALINE	BRIAN FISCHER	TONY MOORE
BRIAN FISCHER	TAMMY HOLTZMEIER	CRAIG WITHERSPOON

APPOINTMENT OF COUNCIL REPRESENTATIVES TO BOARDS AND COMMISSIONS

Council President Fischer announced his selections for Council representatives to serve on various Boards and Commissions for a two-year term, from January 1, 2022 through December 31, 2023, as follows:

COUNCIL REPRESENTATIVES TO BOARDS AND COMMISSIONS

1. The ADA (Americans with Disabilities Act) Review Board – Dennis McBride
2. The French Creek Development Association – Tony Moore
3. The Lorain County Community Alliance – Tammy Holtzmeier
4. The Lorain County Office on Aging – Jennifer Demaline
5. The Senior Citizens’ Advisory Commission – Craig Witherspoon
6. The Planning Commission – Scott Radcliffe
7. The Avon Tree Commission – Tony Moore

ADJOURN: 7:41 p.m.

A motion was made by Mr. McBride and seconded by Mr. Moore to adjourn the Organizational Meeting of Council, and the vote was: Mrs. Holtzmeier, “yes”; Mr. McBride, “yes”; Mr. Moore, “yes”; Mr. Radcliffe, “yes”; Mr. Witherspoon, “yes”; Mrs. Demaline, “yes”; Mr. Fischer, “yes”.

The vote was 7 for and 0 against and the Chair declared the motion passed.