

**MINUTES OF THE WORK SESSION OF THE COUNCIL OF THE
CITY OF AVON, OHIO HELD MONDAY, FEBRUARY 3, 2020
IN THE COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING
AT 7:30 P.M.**

PRESENT: Council Members: 1st Ward – Bob Butkowski Council-at-Large – Brian Fischer; Council-at-Large – Tammy Holtzmeier; 2nd Ward - Dennis McBride; 3rd Ward-Tony Moore; 4th Ward — Scott Radcliffe; Council-at-Large – Craig Witherspoon; City Engineer – Ryan Cummins; Service Director – Mike Farmer; Planning and Economic Development Coordinator – Pam Fechter; Law Director – John Gasior; Finance Director – William Logan; Clerk of Council – Barbara Brooks

ABSENT: Mayor – Bryan Jensen

1. PRESENTATION ON COMMUNITY FEEDBACK AND THE PROPOSED CONCEPT OF THE AVON BRANCH LIBRARY ANASTASIA DIAMOND-ORTIZ, CEO/DIRECTOR OF THE LPLS
AARON HILL, ARCHITECT OF BIALOSKY CLEVELAND

Ms. Diamond-Ortiz of the Lorain Public Library System at 351 W. 6th Street, Lorain thanked Council for allowing them to come back and stated the last time they were here they talked about the public input up to this point and tonight Mr. Hill was prepared to show Council the fruits of that labor. She advised they held sessions with the public, synthesized, conducted surveys and they wanted to show the City where they are in this process with the concept. Ms. Diamond-Ortiz said the whole point is to get the community excited about what can be.

Mr. Hill, Architect with Bialosky Cleveland at 6555 Carnegie Avenue, Cleveland advised the last time they were before City Council, they gave an update on where they started with their community outreach and garnering feedback from the community as they are the true experts of their library and what their needs are in a new expanded library. He said they gave Council the data they received, which was almost 500 responses to the online survey. Mr. Hill stated they took it one step further and held three different community outreach open houses for which there were great turnouts and they were able to have more in-depth conversations with all different types of users of the library. The things they were hearing consistently is that the collection of books is the most important thing in the library. Their plan is to double the amount of dedicated space to the collection. They were also going to create a dedicated teen space and young adult collection, which currently does not exist. They know that nearly one third of the attendants of the Avon Library are coming there for children's programs and the children's collection. With that being the case, he said they want to enhance that experience especially with interactive learning opportunities. That means they want to create interactive play areas where we are going to create a larger collection of children's materials plus an actual dedicated program/story time room for the children. There are all kinds of programs that 21st Century libraries have now such as maker spaces, fabrication tools and those are very important to this community as well. Mr. Hill stated they plan to create spaces dedicated to that type of learning and creation. They also plan to have a flexible program room that will allow for anything at all; from art classes to sewing classes, cooking classes and more. There are a variety of different types of gathering spaces within libraries; they want to still have the quiet spaces such as a quiet reading room with a fireplace. They also want to add places like an open vibrant café as that type of use is important to the people that we talk to. They also want to double the quiet study rooms that are used for tutoring as those are largely used and full most of the time. He advised one of the things they were tasked with doing was really getting the community excited about this project so that they vote for it in March and that means showing them the design as well. The design is just the beginning of a long process, but they really want to spark the imagination of the fact that this is not just a larger version of what is there now but is something that will truly be reimaged. When talking about design they know that it is largely subjective, and they would never receive a one hundred percent buy-in on what a design should look like, but they were hearing very consistent things when talking to the community. When they asked the community, what resonates with them as uniquely Avon, the thing they heard most consistently was the agricultural history of this community with imagery such the farmhouse and the greenhouse. They wanted to implement those aspects into the design of this building such as a simple gabled

farmhouse form of the building itself as well as other elements such as the breezeway, the porch and the garden. Mr. Hill showed a depiction of the planned expansion of the library. He said they would be expanding the parking as well as utilizing the existing 10,000 sf building with the addition of 14,000 to 15,000 sf buildings. They plan to create a new drive up service window along Harvest Drive as well as creating an outdoor reading garden along Colorado Avenue. A new entry is planned to be created at the hinge point between the existing and the new expansion having patrons come right into the center of the library surrounded by adult collection. In the back of the library where the adult collection is currently located would be the staff support spaces. Along Colorado Avenue is where the new children's area would be created because that is the most lively, energetic space of the library and they want to showcase that along Colorado Avenue. Then a big flexible meeting room would be added to take advantage of the nice views that look to the southeast into the wooden area. Mr. Hill advised the library is in the French Creek District and they will have to abide by requirements as far as scale of the building, specific types of form and materials. He said they have met with the Architectural Review Board Chairman to get feedback on this proposed plan. Mr. Hill stated this is just an example of what this building could look like; the idea of the farmhouse with the simple galvanized metal roof, cedar board siding and cast stone panels. The side of the building facing Colorado Avenue shows the idea of creating an outdoor vibrant space giving people the idea of creating a porch, giving people a space to relax while reading a book, not just within the walls of the library but outside as well. The outdoor garden would be an area that is slightly sunken in with a knee wall around it so that it provides a sense of enclosure and protection from the street. Mr. Hill further described the planned spaces within the library from the visual presentation. He finalized the description by showing what the gabled roof spaces would look like within the walls of the library adding a lot of natural light. This is the beginning of a long process, but they are at the point they feel it is ready to be released to the community and get them excited and in support of the project.

Mr. McBride advised it looks like the square footage was down from the initial concept.

Mr. Hill said maybe that was true before his firm was involved, but when they gave a breakdown of the program before this Council previously this is exactly what was presented the last time. Based on all the staff input and community feedback they reconciled that the 25,000 sf is the appropriate size library. The existing structure is 10,500 sf currently and they are looking at adding 14,000 to 15,000 sf and they feel that 25,000 sf is the appropriate amount of space for the program needed.

Mr. McBride said it is typical of Avon, "if you build it they will come" and he guessed that in seeing these concepts that it would be overrun and that quickly the library would be trying to figure out how to come up with more square footage. He asked what their plan is for even more space such as a second story. Mr. McBride said in looking at the gables while it was beautiful that was a lot of volume that was not productive.

Mr. Hill advised two-story libraries are not ideal now as far as staffing and accessibility and they would look more to expand horizontally than vertically and that would obviously be reliant on additional land. He said as of now they feel that this library is appropriately sized and the key to that is flexibility. Mr. Hill explained that what they were looking at was basically a giant template that is wide open with very few walls. The walls that are there are designed in a way that as programs and needs adapt over time, the library itself can easily adapt. He felt they were getting much more bang for the square footage versus the old model of libraries where everything was so specific room by room and it was very hard to adapt for other uses and more square footage was needed. Mr. Hill said with the open concept they do not need as much space because every space has multiple uses.

Mr. Butkowski asked what the existing library would look like after the expansion was complete.

Mr. Hill said the existing library would have a new roof adding something they felt was more appropriate to a civic building and lend to that farmhouse style of a standing seam metal roof. That kind of roof would be extremely durable and would be a 50+ year roof. He said that much of the existing brick on the existing library would remain and the reason they plan on using simple materials that would work with the red brick on the existing building. Mr. Hill stated what they feel is important is adding a little more natural light and that is the idea of creating the breezeway; to fill it out front about 6' by creating a connecting breezeway so that it was not clearly new addition

against the old building, but a blending of the two with some overlap. He said they would take some new materials and expand it onto the existing structure so that it looks more seamless.

Mr. Butkowski asked if they have an estimated cost for the expansion.

Mr. Hill advised it is the same number as nothing has changed since the last it was presented; nine million dollars was the total project cost. That includes the renovation and the addition.

Mr. McBride asked if that amount is the available budget or that is the amount of what it should cost.

Mr. Hill stated they did a cost estimate and they have a lot of historical data. His firm has seven library projects going right now. They have representation at countless libraries all over the region that they can see exactly what these are costing, and they know they can build this library for that cost.

Mrs. Holtzmeier advised it is an impressive design; one that is certainly befitting a growing community like ours. It recognizes one of our largest demographics and that is everyone 18 years and under. She said she liked the airiness of it and the amount of natural light that can be let in. Mrs. Holtzmeier stated it looks as though the children's area is segmented off enough that kids can be kids at a library and be noisy.

Mr. Hill confirmed her statement to be true and said that is why they specifically wanted to give them their own space in that wing especially with the interactive play area where the children do not have to just sit still and be quiet. He said there is a story time room, but this is the area where they can be kids. Mr. Hill advised while it is not a playground, libraries are no longer a quiet space where you can hear a pin drop. Their little voices and laughter would be heard, and the children's area was purposely placed there so that they are not disturbing people as the study rooms are much further away. They are separating where you should be quiet from where you are allowed to have some fun.

Mrs. Holtzmeier added it is a place to learn things and make memories. She said she especially liked the committee has been very thoughtful in getting the opinions of so many of our community members. She felt that has resonated with residents and that it was an excellent position they have taken to help build that grass roots from our friends and neighbors in Avon. Mrs. Holtzmeier stated she was looking forward to seeing what the voters have to say in March. She felt they demonstrated a very good vision and that it was well done.

Mr. Moore said he was curious as to the statistics on books for children from what is available now versus what it potentially could be. He stated it seemed it was difficult to find books his children were interested in such as books on cars, so they did not have to go searching at the Porter library.

Ms. Diamond-Ortiz advised that was part of the program devised to more than double the collection space of onsite books for children and adults as they know that is very fundamental to libraries. She said those things are driven by the community's interest and they buy a certain number of books across the board and then as interests evolve in a specific community, they build the collection based on that information. Ms. Diamond-Ortiz added that on February 12th from 6:00-8:00 p.m. at the Avon Branch, they would have these concept drawings available and Bialosky Architects would present so people could come and ask questions.

Mr. Hill advised they want to give people the opportunity to come and ask their questions so they can better explain the vision. He said that the community has been very helpful all along and have been eager to share their thoughts about this addition to the library and they want to show them where they have arrived thus far and get their feedback. Mr. Hill stated he also wants to make it clear that this concept is only the beginning and is far from the end, but this is the stepping off point if the residents vote in favor of it, then the work really begins.

Ms. Fechter asked if they have had conversations with the City Architect, Paul Burik of the Architectural Review Board.

Ms. Diamond-Ortiz advised that is the person they met with to see if they were in line with the French Creek District requirements.

Mr. Hill advised Mr. Burik was very gracious since it is not technically a real project yet, they could not formally go before the Architectural Review Board. He said Mr. Burik gave them a lot of great ideas that they reacted to and could be seen in the concept design. Mr. Hill stated they wanted to make sure that what they were showing the community was in keeping with the ideals of the French Creek District.

2. ORDINANCE NO. 17-20 – AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT FOR REAL ESTATE LOCATED AT THE NORTHWEST CORNER OF JAYCOX ROAD AND MIDDLETON DRIVE, PERMANENT PARCEL NO. 04-00-022-101-021 Mr. Gasior

Mr. Gasior advised this legislation was removed from last week's agenda because the owner was out of town and would not be back until this week. He said there was something that needed to be squared away on the purchase agreement, as there was an issue with real estate commission, but it should be ready for approval next Monday night.

Mr. Cummins confirmed there is currently a 60' right of way to a question asked by Mr. Butkowski.

Mr. Butkowski asked how wide the current roadway is to which Mr. Cummins answered he believed it is a standard width 26'. Mr. Butkowski asked how wide a curb lane would be if it should be added to which Mr. Cummins answered it would be 12' wide. Mr. Butkowski asked with the 26' plus the 12' if that would still be within that 60' right of way.

Mr. Cummins advised they can be, but the standard arterial width for a right of way is 80'. They also do not have any of the existing utility easements through that area. Could they make it work at 60'? He answered they probably could, but it would be more standard and more complete at 80'.

Mr. Butkowski said he understands the concept of the 80', but in theory he felt they would only need about 40'.

Mr. Cummins advised for a standard three lane intersection, that is correct. He said there are other things going through there as well. He said there would be water main and sanitary sewer and drainage places to put the traffic signal poles. Mr. Cummins stated if there is the potential for a round-about at that location, they would need additional space.

Mr. Butkowski asked if the utilities could be installed under the road if there is no other place similar to other areas within the City.

Mr. Cummins advised they could, but if they are building something new it is better to put them outside of the roadway because if utilities break or need maintenance or repair, as they do from time to time, then they would be impacting the flow of traffic. He said it is more expensive, as they would need to replace the pavement that would be dug up to make the repairs and the like. Mr. Cummins stated that is why new roadways, whether subdivisions or public improvements, wherever they can they get those utilities out from underneath the roadway and install them in the right of way area.

3. ORDINANCE NO. 18-20 – TO AMEND SECTION 210.01 (e)(6A)(A)(1) & (2) OF THE CODIFIED ORDINANCES TO ESTABLISH RATES FOR THE USE OF THE CITY'S AQUATIC CENTER IN THE YEAR 2020 Mr. Logan

To be Addressed at a Special Meeting Immediately Following the Work Session

Mr. Logan advised everything was discussed earlier in the Finance Committee Meeting. He said Mr. Fattlar would like to get the new rate advertised on the City website if Council is in favor of passing this legislation. Mr. Logan stated if Council needs more time to think about it that was fine.

Mr. Butkowski advised from the Finance Committee's perspective the feedback was that they would run it through the three readings process, but if they wanted to move it forward sooner, they could. He said since this is a Work Session and the other members of Council were here, they could provide their feedback as well.

Mr. McBride advised his thought would be to pass it sooner rather than later. He said the more time they can give Mr. Fattlar to sell passes, the better off. They should just get it done. It sounds like there would be negligible impact on full capacity at the pool and choosing the actual rate is a little bit of an art form anyway. Mr. McBride stated he was in favor of passing it tonight.

Mrs. Holtzmeier advised they would have the opportunity to approve it by emergency at the Special Meeting tonight following the Work Session. She felt everyone could weigh in at that point.

4. [ORDINANCE NO. 19-20](#) – TO TREAT CERTAIN ADVANCES TO CAPITAL PROJECT FUNDS AS FUND TRANSFERS Mr. Logan

Mr. Logan advised they have these come before Council from time to time over the years. The General Fund will transfer monies to other funds, sometimes routinely, that need the revenue to operate. Other times the General Fund will advance funds and the State Auditor's office looks at a transfer and advance of funds differently. An advance of funds implies that advance is going to be returned. The General Fund carries basically a receivable from another fund, and it has been done a few times. He said in talking with the Mayor, there is one that has been hanging out there. Back in 2011 the General Fund advanced \$622,500 to a Parkland Acquisition Fund by, at that time, property at Schwartz Road Park owned by John Jensen. That balance has been holding out there and has been a receivable back to the General Fund. It would be years before that Park Development Fund would have those types of funds to return to the General Fund and it does not make sense to keep hanging it out there. The second one is \$110,000 that remains from an advance the General Fund made to the Chester Road Relocation Fund. He said that was the entire widening a few years back of SR611 at Chester Road. Mr. Logan advised he is asking Council to take those two General Fund advances and treat them as if they were transfers and then there will be no more receivable back into the General Fund from these funds.

Mr. Fischer asked if it was only for those two amounts to which Mr. Logan answered yes.

Mr. Logan advised no money will change funds or move but basically, the City does not carry that receivable in the General Fund any longer.

Mr. Fischer stated he was just confirming that it was not an ongoing transaction as the legislation reads certain advances.

Mr. Logan explained that it was just these two specific items listed in the first paragraph of the legislation.

5. [ORDINANCE NO. 20-20](#) – TO AMEND SECTION 836.03(b)(3) OF THE CODIFIED ORDINANCES AS IT PERTAINS TO PEDDLERS, SOLICITORS AND CANVASSERS Mr. Gasior

Mr. Gasior advised this is being requested to be amended because approximately 6 months ago they changed the fee from \$1 to \$25, but they never increased the length of time for the permit to be valid. He said the current time frame is 90 days and they would like it to be extended to 6 months. Mr. Gasior advised in speaking with the Administrative Assistant to the Mayor, who handles these permits, it would work better to have the permit valid for 6 months versus 90 days. He said these permits are usually seasonal for soliciting throughout the City, approximately Spring through the Summer. Mr. Gasior stated this will be easier to manage from an Administrative standpoint.

6. [ORDINANCE NO. 21-20](#) – REAPPROPRIATIONS Mr. Logan

Mr. Logan explained the reappropriations as follows:

General Fund No. 101

Increase appropriations \$10,000.00 for reimbursement of the City's liability insurance deductible from the Al Menhali (Fairfield Inn) case. This was a claim on the City's Houston Casualty Insurance policy from 2015.

Appropriate and transfer \$40,000.00 to the Chester Road/American Way Improvements Fund No. 486 for construction inspection of this project.

Mr. Logan stated there really are not enough funds in Fund No. 486 even though the project is ongoing. They need additional funds to pay for some of the engineering because the contract was all encumbered and there are no available funds.

Total General Fund \$50,000.00

Special Revenue Funds

Police Station Fund No. 221

Increase appropriations \$4,500.00 for Safety Town teachers. There has been a third week of Safety Town added this year, and the four teachers have not had an increase in the pay in 13 years.

Mr. Logan noted the Safety Town teachers were all paid as independent contractors out of the Police Department Fund.

Park Operating Fund No. 250

Increase appropriations \$15,000.00 for Safety Town operating supplies. These new supplies and structures will replace the current inventory which has been on hand since the mid 1990's.

Total Special Revenue Funds Re-appropriations \$19,500.00

Capital Project Funds

Parkland Acquisition Fund No. 408

Increase appropriations \$250,000.00 for payment of debt service of the General Obligation (GO) Notes that matured and were rolled over on January 22. In order to keep the notes aligned with the acquisition of parkland and the Chester Road project, we need to increase this appropriation.

Mr. Logan advised they rolled those notes over and they actually paid the notes down, but they did not have a couple of funds that are involved lined up the right way, with how much they paid toward those issues.

Chester Road Widening – Project K Fund No. 426

Decrease appropriations (\$150,000.00) for payment of debt service of the GO Notes that matured and were rolled over on January 22. In order to keep the notes aligned with the acquisition of parkland and the Chester Road project, we need to decrease this appropriation.

Chester Road/American Way Improvements Fund No. 486

Increase appropriations \$40,000.00 for construction inspection of this project.

City-wide Bike Trails Fund No. 488

Increase appropriations \$10,350.00 for the development of a City-wide bicycle and multi-use path master plan, as per Ordinance No. 57-19 passed June 26, 2019. This Ordinance authorized an addendum to the original agreement passed with Ordinance No. 84-18. The NOACA share of the revised agreement total of \$69,000.00 is \$45,000.00, and the Lorain County Metroparks have contributed \$5,000.00 toward this study.

Mr. Logan explained he had a re-appropriation on in December for that citywide multi-use path master plan, but those funds were not used. He said the City was not billed until after the first of the year.

Total Capital Project Funds Re-appropriations \$150,350.00

Total Re-appropriations all funds \$219,850.00

7. [ORDINANCE NO. 22-20 – TO AMEND SECTION 210\(e\)\(7\) AND SECTION 1066.02 OF THE CODIFIED ORDINANCES TO INCREASE CERTAIN FEES TO BE CHARGED FOR EMERGENCY MEDICAL SERVICES ON AN ANNUAL BASIS](#) Mr. Logan

Mr. Logan advised he discussed this amendment over with Fire Chief Root and Captain Emling and they also emailed back and forth with the third-party billing company the City uses for the EMS runs, Great Lakes Billing. Great Lakes Billing suggested that at this time the City make these changes that the Advanced Life Support Emergency Base Rate be increased to \$750 per patient from \$650. The Advanced Life Support II Emergency be increased to \$875.00 per patient from \$750.00. The Basic Life Support Emergency Base Rate would stay the same at \$550.00 per patient. The Loaded Patient Transport Mileage be increased to \$14.00 from \$12.00. Mr. Logan explained these rates have not been changed in about three years. He noted that if you are an Avon resident, your insurance companies bill for an EMS run and if there is no insurance there is no fee for an Avon resident. Mr. Logan stated one comment the people at Great Lakes Billing made was that these rate changes would only affect about 12% of the City's EMS runs because with Anthem, Medicaid, Medical Mutual, Medicare, Medicare HMO and certain other classifications Avon's rates are already higher than the contracted rates for those companies. In other words, raising these rates is only going to affect that other roughly 12% of the runs that the Fire Department handles. Mr. Logan felt this increase still should be done as the rates have not been increased since 2016.

8. [RESOLUTION NO. R-3-20 – TO APPROVE WITH MODIFICATION THE RENEWAL APPLICATION MADE BY WILLIAM M. AND ABBY L. HRICOVEC, TO HAVE CERTAIN LAND OWNED BY THEM LOCATED AT 3570 STONEY RIDGE ROAD, PERMANENT PARCEL NO. 10-04-00-011-107-225 CONSISTING OF 10.33 ACRES AND LAND LOCATED AT 37114 HALSTED LANE, PERMANENT PARCEL NO. 10-04-00-011-107-177 CONSISTING OF 1.35 ACRES DESIGNATED AS BEING LOCATED WITHIN AN AGRICULTURAL DISTRICT](#) Mr. Gasior

A Public Hearing will be held on Monday, February 10, 2020 at 7:25 p.m.

Mr. Gasior advised they are all familiar with these requests as there are several every year around this time. He said various parcels of land in the City have to be renewed every 5 years and the Hricovec parcels are up for renewal once again with the modifications. He said for the property owner(s) to get relief from the County on the property tax, Council has to approve this by Resolution. Mr. Gasior stated it is more of a formality than anything else. He added that it is up to the Auditor's office to verify the economic impact and the crop growing and so forth as that is their responsibility.

9. [RESOLUTION NO. R-4-20 – REQUESTING AUTHORIZATION FOR THE MAYOR, ON BEHALF OF THE CITY OF AVON, TO PARTICIPATE IN BUYBOARD, A NATIONAL PURCHASING COOPERATIVE](#)

Mr. Farmer

Mr. Farmer advised they are looking to join the BuyBoard Cooperative. He said it will be another tool for the City to use for purchasing equipment and materials. Mr. Farmer commented this offers some other things that they do not have access to already.

Mr. Gasior advised under State Law the City is allowed to enter into these arrangements with these cooperative purchasing agencies. He said these agencies meet certain criteria and the City can join and take advantage of products the agency bids and then the City does not have to go out to bid for the lowest and best price as they have already done it. Mr. Gasior stated they already do it with the Department of Administrative Services and

ODOT and there are a couple other cooperative agencies of which the City is a member and Mr. Farmer would like to add this group. He said BuyBoard qualifies and he felt there was no problem in adding them.

10. REPORTS AND COMMENTS

MAYOR JENSEN was absent.

COUNCIL MEMBERS:

MR. BUTKOWSKI, WARD 1 had no comments.

MRS. HOLTZMEIER, AT LARGE had no comments.

MR. MCBRIDE, WARD 2 had no comments.

MR. MOORE, WARD 3 asked if the Administration has reached out to any concession vendors in the last several years to compare the City's current vendor from a services and costs perspective.

Mr. Logan advised he believed the current concessions vendor is in their second year of a contract with the City. He said The Big Show took over the concessions at the ball fields as well as the aquatic facility. Mr. Logan stated they are just coming into their second year of the two-year contract, but it could certainly be considered as they approach the expiration of that contract.

Mr. Gasior advised the City has not had a great deal of companies clamoring to get this business and it is not a real easy sort of operation to bid. He said that not everyone is equipped to handle the City's concessions as there can be unique situations such as a thunderstorm occur and employees are sent home and then the weather clears out in the afternoon and you have to find employees willing to come work. He stated that was always one of the difficulties that the City would encounter even if they hired their own staff to operate concessions.

Mr. Moore said he understood it might not be something for the City to undertake, but if the same company is hired year after year, he felt they could become complacent.

Mr. Logan stated they have gone out before and received maybe one or two bids. He said Melissa Nelson of The Big Show has all the licenses and can serve hot foods and is inspected each year by the Fire Department for the equipment. Mr. Logan advised he would check the agreement and forward it to Council.

Mr. Gasior advised he would need to have a discussion with Ms. Harasimchuk, the Recreation Coordinator, because they have talked about going out for bids again at some point for this service. He said he received a list of vendors from the County Health Department where food vendors are required to register.

Mr. Moore advised he just wanted to put it on the radar because if there is no competition, although he was not saying they were not doing an adequate job, he just felt it is important to monitor.

Mr. Logan advised they are.

MR. RADCLIFFE, WARD 4 had no comments.

MR. WITHERSPOON, AT LARGE had no comments.

MR. FISCHER, AT LARGE had no comments.

DIRECTORS/ADMINISTRATION:

MR. CUMMINS, CITY ENGINEER had no comments.

MR. FARMER, SERVICE DIRECTOR had no comments.

MS. FECHTER, ECONOMIC DEVELOPMENT/PLANNING COORDINATOR had no comments.

MR. GASIOR, LAW DIRECTOR had no comments.

MR. LOGAN, FINANCE DIRECTOR had no comments.

AUDIENCE: There were no comments from the audience.

11. ADJOURN: 8:15 p.m.
There being no further business the Work Session of Council was adjourned.

PASSED: _____

SIGNED BY: _____
Brian Fischer, Council President

ATTEST: _____
Barbara Brooks, Clerk of Council