

**MINUTES OF MEETING
AVON CIVIL SERVICE COMMISSION
Held Monday March 4, 2024**

AVON CITY HALL

CALL TO ORDER

The meeting was called to order at 9:58 A.M. by Peter Kratt, Chairman of the Civil Service Commission.

ROLL CALL

Present: Chairman Peter Kratt and Commissioners Alan Wojciechowski and Bill Greaney

In attendance: Police Chief Fischbach, Fire Chief Swope, Safety Service Director Duane Streater, and Recording Secretary Diane Szlempa

Absent: Law Director John Gasior

ADDITIONS/DELETIONS TO AGENDA:

Mr. Kratt asked if there were any additions or deletions to today's agenda, there were none.

APPROVE MINUTES OF MEETING OF 2/14/2024:

Mr. Greaney made a motion to approve the minutes from the meeting of 2/14/2024. Mr. Wojciechowski seconded, and the motion passed 3-0.

ACTION ITEM:

None

Any additional comments from the audience?

Chief Fischbach discussed the current entry list for patrol officers. He's of the opinion that the current entry list will not need to be extended beyond one year. It was certified in August 2023. The department is currently hiring two from the lateral list and that process takes time. He anticipates working with NTN to get another entry list ready to go prior to expiration of the current list. He will continue to diligently work off of the current list until it is expired. If there are any candidates left on the current list when it expires, the number will be minimal and therefore not enough to justify extending the list for another year.

Mr. Greaney inquired about the numbers of officers the department will have after the hiring of the two candidates from the lateral list. Chief responded that the two being hired will get the department up to 49 full time. The department is authorized to have 50. They are still looking for one more candidate from the entry list. The Chief anticipates at least 2 officers leaving for federal agencies. This could happen in the first quarter of this year. To summarize, the department is hiring 2 officers from the lateral list. To

get to 50 officers, one more will need to be hired. But with the possibility of losing 2 existing officers, the Chief will need to hire 2 replacements. This all translates to the need for 5 new officers in the very near future.

Chief Swope informed the commission that their entry level list expired in January. His department will be asking for another test probably in May. They expect to hire 3 this year once the promotions are completed causing all the shifts to be reduced to 11. The department prefers to be at 12. That's why the Chief will be asking in April or May for an entrance exam.

Mr. Streator restated and affirmed what both Chiefs said in their comments. Clearly more entrance exams are on the horizon.

NEXT MEETING DATE:

Next meeting is set for Monday, April 1st, 2024, at 10:00 A.M.

ADJOURN:

Following a unanimous vote, today's meeting was adjourned at 10:02 A.M.

PASSED: _____ **SIGNED BY:** _____

Peter Kratt, Chairman

ATTEST: _____

Diane Szlempa, Recording Secretary

C: John Gasior
Safety Director Duane Streator
Chief Fischbach
Chief Swope
Diane Szlempa