

**MINUTES OF THE WORK SESSION OF THE COUNCIL OF THE
CITY OF AVON, OHIO HELD MONDAY, MARCH 22, 2021
IN THE COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING
AT 7:00 P.M.**

PRESENT: Council Members: Council-at-Large – Brian Fischer; Council-at-Large – Tammy Holtzmeier; 2nd Ward - Dennis McBride; 3rd Ward -Tony Moore; 4th Ward - Scott Radcliffe; Council-at-Large – Craig Witherspoon; Mayor – Bryan Jensen; City Engineer – Ryan Cummins; Service Director – Mike Farmer; Planning and Economic Development Coordinator – Pam Fechter; Law Director – John Gasior; Finance Director – William Logan; Safety Director – Duane Streator; Clerk of Council – Barbara Brooks

ASSENT: 1st Ward – Bob Butkowski

1. [ORDINANCE NO. 9-21](#) – TO ACCEPT A LAND DONATION FROM NWQ JAYCOX/I-90, LLC. Mr. Gasior
Third of Three Readings at the Regular Meeting Immediately Following this Work Session.

Mr. Gasior advised this legislation authorizes the acceptance of Haslett Ditch parcel from the Jacob Group. He said the declarations that have been recorded with that parcel, place much of the responsibility for the upkeep etc. on the adjoining property owners. Mr. Gasior stated this acceptance relieves the Jacobs Group of having to deal with the parcel and the ditch.

2. [ORDINANCE NO. 16-21](#) – APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; PROVIDING FOR THE ADOPTION AND PUBLICATION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH Mr. Gasior

Mr. Gasior advised Section One of the Ordinance lists eight Ordinances that were passed in 2020 that were added to their corresponding Codified Ordinance sections as part of the various updates to the Code. He said Section Two covers five sections of the Ohio Revised Code that were changed because of action taken by the Ohio State Legislature and have a corresponding effect on Avon’s Codified Ordinances. As an example, section 436.09 of Avon’s Codified Ordinances refers to “Display of License Plate/Registration” and just as the State has now said that only a rear license plate is required on vehicles our 436.09 will also track that change in the law so that in the City of Avon the rear plate is all that is required on vehicles. Mr. Gasior stated 612.07 was updated regarding “Open Containers” as restaurants and bars were now able to sell to-go mixed drinks and alcoholic beverages due to the pandemic. Similarly, the amendment to the Ohio Revised Code, to allow for the sale of those drinks, transfers down to our Code. The amendment to our 624.01 section deals with the definitions of drugs. The updated 660.03 section deals with some changes to definitions on littering. He advised finally, the 698.02 section “Penalties for Misdemeanors”, a definition was added for economic loss so that in addition to restitution and things of that sort to a victim of theft it will now include the accounting and auditing services that would be done by a victim to itemize their losses. He said those are changes that will be adopted into our Codified Ordinances from the Ohio Revised Code.

3. [ORDINANCE NO. 17-21](#) – LEVYING SPECIAL ASSESSMENTS FOR THE IMPROVEMENT IN THE CITY OF (I) FRENCH CREEK ROAD BY THE CONSTRUCTION OF AN APPROXIMATELY 2,400-FOOT SANITARY SEWER FROM 38151 FRENCH CREEK ROAD TO 37556 FRENCH CREEK ROAD, AND (II) CENTURY LANE BY THE CONSTRUCTION OF AN APPROXIMATELY 230-FOOT SANITARY SEWER, EACH TOGETHER WITH ALL NECESSARY APPURTENANCES AND RELATED IMPROVEMENTS THERETO, IN ACCORDANCE WITH RESOLUTION NO. R-8-19, ADOPTED ON APRIL 8, 2019 Mr. Logan

Mr. Logan advised this project was performed throughout the latter half of last year. There are 36 properties along French Creek Road that will be assessed a total of \$236,027.88 and that works out to an assessment per property owner of approximately \$6,556.33. He said those assessments can be applied to the County tax duplicate and they need to be filed by the middle of September of this year to be put on next year's collection for the 2021 tax year. Mr. Logan stated generally there is a thirty-day period given to the property owner to pay their special assessment before it would be applied to their property taxes with interest over twenty years. He advised the City would like to extend that time to ninety-days in this case to allow people more time to pay their assessment up front. Mr. Logan said there is plenty of time before the City would need to certify the assessments to the County for placement on the tax duplicates. He stated those property owners that do not pay upfront will be paying bi-annually through their property taxes over a twenty-year period with a two percent interest rate and the County charges a two percent administrative fee with each parcel so, over a twenty-year period a property owner would pay a total of \$8,179.66 with an annual payment of roughly \$408.98 on their property taxes with the first payment being made in 2022. Mr. Logan advised this project was financed internally by the City out of the Sanitary Sewer Replacement and Depreciation Fund and they would not be issuing any bonds or external debt with this assessment project. He said the total project cost was approximately \$1,340,000 and the City absorbed the cost of everything else. Mr. Logan stated if Council passes this Ordinance later tonight there would be a "Notice of Assessing Ordinance" sent to each property owner in the affected area. He said in discussions with the Mayor and Mr. Gasior, they would like to include a brief cover letter with the notice that goes over all the options he just mentioned so the property owners can make the best decision for themselves.

Mr. Gasior clarified that the notice the City Administration plans on sending out by ordinary mail is not statutorily required. He advised the only thing required is for the City to post the "Notice of Assessing Ordinance" in a newspaper of general circulation attached to the Ordinance as Exhibit A. Mr. Gasior stated but they want to go above and beyond that requirement by sending out a letter to each affected property owner by ordinary U.S. mail.

Mrs. Holtzmeier advised she liked the move to ninety-days versus thirty-days, especially in a pandemic year. She asked if the ninety days starts from the day the Ordinance is passed or from the day the notice is mailed as a courtesy.

Mr. Gasior replied it starts from the day the Ordinance is passed.

Mr. Logan indicated he plans to get the letter out by the end of this week.

4. [ORDINANCE NO. 18-21 – REAPPROPRIATIONS](#)

Mr. Logan

Mr. Logan explained the reappropriations as follows:

General Fund No. 101

Appropriate and transfer \$125,000.00 to the Chester Road/American Way Improvements Fund No. 486 for preliminary and design engineering for the Chester Road Widening Phase 2 Project.

Total General Fund Re-appropriations \$125,000.00

Mr. Logan advised this is an OPWC application project where the City has asked for \$750,000 of assistance from OPWC. He said it will be a construction project in 2022. Mr. Logan stated this project is a little further west than where the American Way intersection is located.

Mr. Cummins advised this project spans a little over 1500 feet from the western portion of the American Way intersection to the intersection of Chester Road.

Special Revenue Funds

Police Department Fund No. 221

Increase appropriations \$5,000.00 for Safety Town instructors because the program has been

expanded for 2021.

Total Special Revenue Re-appropriations \$5,000.00

Mr. Logan advised there will be an additional week of Safety Town for the First Graders who did not get to participate in Safety Town last year as it was canceled due to the pandemic.

Capital Project Funds

2021 Road Program Fund No. 419

Appropriate \$51,842.59 for the City's share in the final settlement of the SR 83 resurfacing project from Detroit Road to Lake Road in Avon Lake. This was an ODOT project in 2016 with Karvo Paving Company the general contractor. Due to legal proceedings between ODOT and Karvo, this project could not be settled or finalized until now. ODOT has issued an invoice to the City of Avon for our share of the completion of this project.

Mr. Logan advised the City has already bid for two major road improvement projects that are going to happen this year out of the Road Program Fund. The French Creek Road, and the Moon Road Resurfacing Projects both came in well under what was budgeted so there should be adequate funds in that Fund Account 419 to pay this.

Mr. Cummins advised Karvo Paving Company is a large asphalt paving company that does many projects each year with ODOT contracting. He said the project involved that was mentioned by Mr. Logan was bid out by ODOT and was an ODOT project. It is his understanding that this issue was not specific to Avon's project, but that ODOT and Karvo Paving had a dispute over how they were calculating per trucking costs. Mr. Cummins stated it ended up in a court battle over multiple years before coming to resolution. He advised while that dispute was in court, all the projects that Karvo Paving was involved with in that timeline through the ODOT process had to wait for the court ruling before being finalized. Mr. Cummins stated it is also his understanding that a determination recently came through and he does not know who won or lost or any of those kinds of details, but whatever the resolution was it allowed ODOT to finalize a whole series of projects and not just the one in ODOT District 3, which is the Lorain County district, but any other districts as well.

Chester Road/American Way Improvements Fund No. 486

Appropriate \$125,000.00 for preliminary and design engineering for the Chester Road Widening Phase 2 Project. The City has submitted an OPWC application for funding of \$750,000.00 toward this project.

Total Capital Project Re-appropriations \$176,842.59

Total All Funds Re-appropriations \$306,842.59

5. ORDINANCE NO. 19-21 – AUTHORIZING THE EXECUTION OF A COMMUNITY REINVESTMENT AREA (CRA) SCHOOL COMPENSATION AGREEMENT Mr. Logan

Mr. Logan advised an agreement was finally reached with the Avon Local Schools. He said as Council knows, the City has a fourteen-year CRA abatement agreement with Bendix and as such the schools need to be a part of that agreement. Mr. Logan stated negotiations have been ongoing over the last year after Council passed the CRA agreement with Bendix. He advised after many discussions, the schools have agreed to accept this most recent proposal, which would give the Avon Local Schools up to 87% of the property tax they are not receiving due to the abatement with Bendix; however, that amount would be capped by 50% of the municipal income tax. Mr. Logan said in other words, as Bendix' withholding income tax grows, the schools will get up to 50% of that amount over those fourteen years of the abatement. He stated if the income tax grows and gets up to that 87% of the property tax that the school is not receiving due to the abatement, the schools would cap out at that 87%. Mr. Logan advised the CRA agreement with Bendix is a \$55 million investment and per the CRA Agreement, Bendix is required to bring a minimum of 550 full-time equivalent employees and that equates to approximately \$55 million payroll. He said the City is estimating that the payroll may come in at \$60 million and if that happens

the school will get 50% of that withholding income tax each year up until the point where they reach 87% of that abated property tax. Mr. Logan stated roughly, the schools will be receiving anywhere between \$525,000 to \$650,000 each year from the City of Avon. He said the City will physically cut the schools a check by May of each year for the preceding year. Mr. Logan explained an estimated amount will be appropriated each year out of the income tax revenue and they will make the payment directly to the schools annually.

6. ORDINANCE NO. 20-21 – AMENDING ‘256.04 AND ‘256.98 OF THE CODIFIED ORDINANCES OF THE CITY TO CREATE THE PERMANENT PART-TIME, UNCLASSIFIED POSITION OF ACCOUNTS PAYABLE CLERK AND TO ADOPT THE NEW CLASSIFICATION SPECIFICATION FOR SAME

Mr. Logan

Mr. Logan advised this Ordinance creates a permanent part-time Accounts Payable Clerk position. He said the current employee in this position has been here almost 23 years and she has announced her retirement, which will be in June. Mr. Logan stated in discussions with the Mayor, the Assistant Finance Director, Human Resources, they believe the workload for that job can be managed in under 30 hours per week and they would like to try it out as a part-time position. He advised the current person in the position is a full-time employee and is in the AFSCME union and under the classification of Finance Clerk I and that position is not being eliminated but will remain open if filled with a part-time Accounts Payable Clerk. Mr. Logan asked for Council’s consideration for passage of this legislation.

Mayor Jensen advised they looked at whether they could combine two part-time positions into one and they do not feel like they could do that successfully at this time. He said they are anticipating 30 to maybe 32 hours per week at the most for this position. Mayor Jensen indicated they could come back to Council if the position needs to again be made full-time, but they would most likely want to change the classification since it is a position that pays a higher salary than others with the same classification and current employees might want to leave their current position because this one pays more. He stated Ms. Simkovich is very efficient at her job but over the years with the advancement in technology it has made things more proficient.

Mr. Logan agreed things have changed over the years since Ms. Simkovich began her employment with the City. He advised processes in a lot of areas have been streamlined to where previously they were physically printing purchase orders, filling them out by hand, physically signing them and scanning them in. Mr. Logan stated now those are done online through a software system and each department has access and can enter purchase requisitions and view them and run reports on open purchase orders and these are all things this position manually did for everyone in the past. He advised five years ago when the City went with the current financial software system it streamlined things even more. Mr. Logan stated everything with the accounts payable clerk responsibility area is mostly online now where departments have access to see canceled checks, vendor invoices, purchase orders and the like. He said when Ms. Simkovich started this job 23 years ago, the former Finance Director basically had her typing everything and manually entering everything.

Mr. Fischer asked the date of retirement and if they were looking at an overlap period for training.

Mr. Logan advised if Council approves the class spec of a permanent part-time accounts payable clerk then he could see the newly hired person spending one or two weeks with Ms. Simkovich learning the position. He said her last day in the office will be June 10, 2021 and then she would be using her paid time off until the end of June.

Mr. Fischer inquired if they were comfortable having someone handling these duties as a part-time employee.

Mr. Logan stated if it is the right person, then yes.

Mayor Jensen advised in talking with Ms. Simkovich, she never argued the point of it going to a part-time position and she also realizes that processes have changed a lot over time. He said Ms. Simkovich also believes it can be done part-time by a person with the right qualifications and there was no argument from her. Mayor Jensen stated that Ms. Simkovich agreed in the meeting he had with her and Mr. Logan and Ms. Raicevich met with her

and Ms. Simkovich does not believe it is necessary to keep the position full-time and she provided no pushback to what they discussed.

Mr. Fischer advised he does not have a problem with creating the position and giving it a shot. He said if it does not work out, they have not eliminated the full-time position if it should come to that point and as the Mayor mentioned, they should then change the classification.

Mr. Logan advised they have done similarly with other AFSCME positions as they have kept the original union position in place to where it could be filled at any time. He said where it makes sense to bring in a part-time employee, they have done that.

7. ORDINANCE NO. 21-21 – TO ESTABLISH COMPENSATION FOR THE POSITION OF PART-TIME, UNCLASSIFIED ACCOUNTS PAYABLE CLERK FOR THE CITY Mr. Logan

Mr. Logan advised they duplicated the pay range already established for the permanent part-time payroll clerk, which is \$18-\$21 per hour. He said they were anticipating anywhere from 28-30 hours a week on average for this position.

8. ORDINANCE NO. 22-21 – TO AMEND THE SPECIAL USE PERMIT GRANTED TO VALENSIL TECHNOLOGIES, INC. TO INSTALL A 1,990 GALLON ABOVE GROUND STORAGE TANK FOR PROPELLANT ON PROPERTY LOCATED AT 34910 AVON COMMERCE PARKWAY Planning Referral

Ms. Fechter advised this is a positive recommendation from the Planning Commission. She said Valensil Technologies currently has a Special Use Permit for 2 above ground storage tanks. Ms. Fechter stated this is a new process that they are doing in conjunction with the parcel to the west. She advised she hoped to share more information soon about what that process is. Ms. Fechter advised the business would include that third tank and a representative was present tonight if Council had any questions.

Mr. Gasior added that he spoke to Lt. Dudziak and he was good with everything that was going on and that it would be a much safer system than having 10-12 of those 100-gallon tanks. He advised the Fire Department is very satisfied.

Mr. Fischer advised he believed it was also mentioned that they might eliminate smaller tanks.

Mr. McBride advised he did not know the new ATSM requirement, but he asked if they could make sure it meets the standard if a truck veers off the road the barrier is sufficient.

Mr. Streator advised on the site plan review there is a protected structure that meets the requirements, and it was not near the road or high traffic areas.

9. ORDINANCE NO. 23-21 – AUTHORIZING THE MAYOR TO GRANT AN UNDERGROUND UTILITY EASEMENT TO THE CLEVELAND ELECTRIC ILLUMINATING COMPANY, FOR THE INSTALLATION OF AN UNDERGROUND POWER LINE ON CITY PROPERTY LOCATED AT THE SOUTHWEST CORNER OF VETERANS MEMORIAL PARKWAY, UP TO AND INCLUDING THE MAINTENANCE BUILDING Mr. Cummins

Mr. Cummins advised it is his understanding that the Service Department is looking to do some electrical service within the vicinity of the maintenance building and that there is an existing electrical line that travels along Veterans Memorial Parkway. He said they plan to tie off that existing line and run a new line toward the maintenance shed where there is a transformer in place. Mr. Cummins stated up to the point where the transformer is located it requires a permanent easement with FirstEnergy. He said this proposed easement will provide that language and define that area. Mr. Cummins advised with all entities involved an easement was not

found for the existing line, so this easement is written back to include the entrance at Veterans Park and that right of way along the drive to the proposed area seeking the service connection.

10. ORDINANCE NO. 24-21 – TO AUTHORIZE A THIRD AMENDMENT TO THE DEVELOPER’S AGREEMENT WITH JAF ACQUISITIONS, LLC AND CONCORD VILLAGE PHASE TWO, LLC FOR THE CONSTRUCTION OF PUBLIC IMPROVEMENTS Mr. Gasior

Mr. Gasior advised this is the third amendment. He said first they authorized a developer’s agreement for the installation of a sanitary sewer and water lines within the confines of the project. In addition, the developer was supposed to, at some point, install public improvements on Chester Road to widen it to three lanes and create an eastbound left turn lane into their west entrance. Mr. Gasior stated all these improvements were tied to the number of buildings that he could construct, and these buildings housed either four or five condominium units and there were roughly ninety left to construct when he started this project. He advised the City said they would have to begin construction of the road improvements when he reached roughly thirty units built, which was roughly five or six buildings. Mr. Gasior said then Covid-19 struck, and the City began their improvement project just to the east of this location and the Council decided to allow him to amend the agreement and give him some additional units and put off building until August or September of 2020. Mr. Gasior stated in August or September he came to the City with a second amendment and asked for additional units and said he would begin work in April 2021. In the interim between August and now, the City applied for Issue One monies to improve this area on a much grander scale by beginning at the western terminus of where the original Chester Road widening project was stopped, which went from SR83 to roughly the western edge of the Avon apartments. The City is going to pick up the project from that point and go further west approximately 1550 feet. Mr. Gasior said with the grant having been awarded around December 2020 or January 2021, this project became more desirable for the City to perform and the developer has been negotiating with the City over how much they would pay toward the completion of the project once it is finished and they arrived at this number in Section 1 of the Ordinance; paragraph 19 of the Developer’s Agreement says that they agree to pay up to \$327,322.25 upon completion, once the City completes the project. He advised Mr. Cummins did his best to match up the engineer’s estimate for the total cost of the project to this area and came up with that \$327,000 amount. Mr. Gasior stated the developer will deposit that amount either in cash with the City or as a Letter of Credit or as a Bond at the time that the City advertises for bids. He advised the City did not want to ask the developer to put up the money now and have it sit there when the project could take into 2022 and possibly into 2023. Mr. Gasior said to satisfy the developer’s desire not to have the money posted for an extended period, the City agreed to accept that Letter of Credit or that cash deposit at the time the City goes out to bid before a bid is accepted to begin this construction project. He stated in the meantime, the developer will be able to complete his project and there will be another Acceptance of Improvements coming in the next six months because he still must install the last leg of sanitary and water line. Mr. Gasior advised at that point, the City will probably be looking at where things stand in terms of the construction project, but he felt this is a fair compromise to reach and they do not want to hold the developer up and obviously the City wants to get the road in, and they will and will be compensated for that portion of the road and they hoped everything would be complete by the end of 2022.

Mr. McBride said it sounds like there is going to be a slight delay because it has become part of a larger project. He inquired as to the gap between when the developer would have made those improvements and when those improvements will become available to the City project. Mr. McBride advised his worry is if it is delayed six months and if the developer should declare bankruptcy as to what are the City’s guarantees. He asked regarding the delay period if it was a short period or was it going to be six months to a year.

Mr. Cummins advised the anticipated deferred schedule is to do design and right of way acquisition and the like, with the start of construction in approximately one year from now at the beginning of the construction season in 2022. He stated the original agreement was entered into approximately two years ago and for a variety of reasons that Mr. Gasior described, the developer has not done it and it has been the desire to extend a three-lane wide section along Chester Road. Mr. Cummins said they had the opportunity for grant funding and came to City Council and received authorization to apply for that through the Ohio Public Works Commission and we were successful in getting just under a \$50,000 package. He advised they have had discussions with the developer at the west end about contributing to a widening and a cluster lighting at American Way as well. Mr. Cummins

stated doing a larger project seemed to make a lot of sense by combining private funds as well as the grant subsequently making the local share smaller.

Mr. McBride added there is some increased risk, but he felt the decision was a greater benefit than to lay in wait and doing it as a last-minute function.

Mr. Cummins advised also those traveling the area and the adjacent residents will only have to deal with one project. He said they just came off a closure for the project and the City is trying to streamline future interruptions for the traveling public and the residents in that area as well.

Mr. McBride advised he felt it is a great project and it was the smart thing to do, and he gave kudos to the City Administration and Engineering and Service Departments for coming up with a solution as it was a smart way to go.

11. ORDINANCE NO. 25-21 – TO AUTHORIZE A DEVELOPER’S AGREEMENT WITH GALIK BUILDING CO., INC. FOR THE CONSTRUCTION OF PUBLIC IMPROVEMENTS ALONG JAYCOX ROAD
Planning Referral

Ms. Fechter advised this is a positive recommendation from the Planning Commission. She said Mr. Galik recently purchased several lots on Jaycox Road and a few of them already have sanitary and storm sewers, but three lots do not. Ms. Fechter stated Mr. Galik is asking to run sanitary and storm sewers on Jaycox Road and he would be providing laterals as well as providing connections for the residential homes along that line. She advised she has been working with Mr. Gasior on the Developer’s Agreement and asked if he had anything more to add.

Mr. Gasior advised Council has a copy of the Developer’s Agreement and he believes that the required deposits have been made to which Mr. Logan confirmed the deposits have been made by Mr. Galik. Mr. Gasior stated there was nothing to prevent Council from moving this forward at this point. He added there were other issues with acceptance, but that would come later and everything financially that Mr. Galik needs to do right now has been done.

12. RESOLUTION NO. R-4-21 – TO AUTHORIZE THE MAYOR TO PARTICIPATE IN A COOPERATIVE PURCHASING PROGRAM WITH THE OHIO DEPARTMENT OF TRANSPORTATION, WINTER CONTRACT FOR ROAD SALT
Mr. Farmer

Mr. Farmer advised this is the yearly Resolution that Council needs to pass for the City to purchase salt through ODOT’s purchasing program. He requested that Council pass it at the Regular Meeting following this Work Session so that he could get the paperwork turned in for the upcoming bid.

13. REPORTS AND COMMENTS

MAYOR JENSEN advised for those who have been asking about the project on Elizabeth, Puth and Joseph and the contractor, that will be performing the work, plans on getting started on the roadway in April. He stated there were some residents who were concerned because the contract goes into September, but they plan to get the roadway work completed as soon as possible. Mayor Jensen said they would be having a meeting to get exact dates, but there are no hold ups to get that road paved and once the roadway is paved, the affected properties can start connecting into the sewers on Elizabeth, Puth and Joseph. He reiterated they were trying to get that work moving along as soon as possible.

COUNCIL MEMBERS:

MR. BUTKOWSKI, WARD 1 was absent.

MRS. HOLTZMEIER AT LARGE advised she was made aware that there have been a few mass vaccination clinics within the City of Avon recently and she asked for an update on how that has gone or if there were any traffic issues.

Mr. Streator advised there was a vaccination clinic held last Friday (3/19) put on by the Lorain County Health Department at the Avon Middle School and it went fantastic like the one for the teachers previously. He said the County Health Department has done a really good job with their signups and scheduling time slots and it has been working well with no issues with traffic at all.

Mrs. Holtzmeier thanked Mr. Streator and said she appreciated the update and had no further comments.

MR. MCBRIDE, WARD 2 advised he was one of the participants of the County's administering of the vaccine at the Avon Middle School. He said from his perspective it appears the County Health Department made vast improvements in the operation of the distribution of the vaccine than what Mr. Gasior experienced at one of the earlier events. Mr. McBride stated he felt the difference in those two events in a few short weeks was night and day. He advised he spoke with a couple of people from the Lorain County Health Department who were present at the Avon Middle School event and everything was very easy from the drive in with lots of parking and there was a drive-up option for those who were unable to get out of their vehicles and the event was well staffed by Avon Police and Fire and the comments he received about the event were positive.

Mayor Jensen thanked Council for allowing the City to host these kinds of events and said there were not a lot of communities that have put in as much effort as Mr. Streator has and the rest of the City departments to allow that to happen. He advised the City has reached out to the Health Department and T3 Performance is another location for vaccinations on April 21st and they are anticipating between 3,000 to 6,000 will be able to be vaccinated and it is because Council allows him and the rest of the City Administration to help with whoever needs the vaccination and to try to get as many people vaccinated throughout Lorain County through the City of Avon as possible. Mayor Jensen paid tribute to Council for allowing the City to schedule those kinds of things.

MR. MOORE, WARD 3 had no comments.

MR. RADCLIFFE, WARD 4 hoped everyone got a chance to get outside and enjoy the sunshine today.

MR. WITHERSPOON AT LARGE had no comments.

MR. FISCHER, AT LARGE updated Council on the meeting schedule for the month of April. He advised there would be no meeting of Council on April 5th and on April 12th there would be a combined meeting night of a Work Session followed by a Regular Meeting. Mr. Fischer stated beginning April 19th the schedule would resume back to normal and there will be a Work Session on that night with the Regular Meeting the following Monday on April 26th. He said barring any catastrophe Council be back to its normal schedule at that point and going forward.

Mr. Fischer wished everyone a happy Easter.

DIRECTORS/ADMINISTRATION:

MR. CUMMINS, CITY ENGINEER had no additional comments.

MR. FARMER, SERVICE DIRECTOR had no additional comments.

MS. FECHTER, ECONOMIC DEVELOPMENT/PLANNING COORDINATOR reported that Wood and Wine closed permanently. She advised she spoke with the owners earlier that day and there is another restaurant coming in shortly afterward, a Mexican cuisine restaurant. Ms. Fechter stated the new restaurant is from the same family who operate Fiesta Jalapenos in North Ridgeville. She said she did not know the name of the new restaurant, but Council would start to see some activity over the next couple of months as they begin renovations, and the City is excited the location will not be closed for a long period of time.

Ms. Fechter wished everyone a happy Easter.

MR. GASIOR, LAW DIRECTOR wished everyone a happy 5th Monday and a happy Easter.

MR. LOGAN, FINANCE DIRECTOR advised the City carries a million dollar cyber fraud policy and he could not stress enough the importance and our IT Department is very proactive in trying to make sure our City network is as safe and protected as it can be. He said it costs \$10,000 a year for that cyber fraud policy and he does not want to ever have to dip into it. Mr. Logan stated when training modules are sent out to every City employee that has access to our server, they need for those to be completed and returned to the IT Coordinator. He advised it means a lot from cyber liability perspective, but it also means that the City has a network that hopefully is going to stay protected. Mr. Logan stated there have been too many instances in recent days and it was only a matter of time before there is a massive cyber attack somewhere and he wants to make sure that as long as he is the Finance Director that our network is secure.

MR. STREATOR, SAFETY DIRECTOR had no comments.

AUDIENCE:

There were no comments from the audience.

14. ADJOURN: 7:48 p.m.

There being no further business, the Work Session of Council was adjourned.

PASSED: _____

SIGNED BY: _____

Brian Fischer, Council President

ATTEST: _____

Barbara Brooks, Clerk of Council