

**MINUTES OF THE WORK SESSION OF THE COUNCIL OF THE
CITY OF AVON, OHIO HELD MONDAY, APRIL 1, 2019
IN THE COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING
AT 7:30 P.M.**

CHAIRMAN, CRAIG WITHERSPOON, CALLED THE MEETING TO ORDER

PRESENT: Council Members: 1st Ward – Bob Butkowski; Council-at-Large – Brian Fischer; Council-at-Large – Tammy Holtzmeier; 2nd Ward – Dennis McBride; 4th Ward — Scott Radcliffe; Council-at-Large – Craig Witherspoon; Mayor – Bryan Jensen; City Engineer – Ryan Cummins; Service Director – Mike Farmer; Planning and Economic Development Coordinator – Pam Fechter; Law Director – John Gasior; Finance Director – William Logan; Clerk of Council – Barbara Brooks

ABSENT: Tony Moore; 3rd Ward

The following items were considered in this Work Session:

1. [ORDINANCE NO. 24-19](#) – REZONING A 3.0 ACRE PORTION OF A 6.1419 ACRE PARCEL OF LAND LOCATED AT 35765 CHESTER ROAD, PERMANENT PARCEL NO. 10-04-00-016-104-047 FROM O-2 PLANNED RESEARCH OFFICE PARK TO O-2/C-4 PLANNED RESEARCH OFFICE PARK/GENERAL BUSINESS DISTRICT OVERLAY Planning Commission Referral
Third of Three Readings at Regular Meeting on Monday, April 8, 2019
PUBLIC HEARING TO BE HELD ON MONDAY, APRIL 8, 2019 AT 7:25 PM

No comments.

2. [ORDINANCE NO. 25-19](#) – GRANTING A SPECIAL USE PERMIT TO THE RUFF CARLTON, LLC TO AUTHORIZE THE USE OF ANIMAL BOARDING FOR THE PROPOSED LUXURY DOG HOTEL AND DAYCARE TO BE LOCATED AT 1290 CENTER ROAD Planning Commission Referral
Third of Three Readings at Regular Meeting on Monday, April 8, 2019

Mr. Gasior advised the property owners, Advanced Auto, are not moving very quickly to get the lessees the Information. He said if something is not received by next week it should be taken off the agenda and not have the third of three readings. Mr. Gasior stated he would keep Council posted and they would have to know something by Friday when the agenda is finalized.

Mr. McBride said he was surprised they were not moving quicker, but there may be lease issues with the former tenant. He asked regarding restrictions for noise or odor if that would be made a part of the legislation.

Mr. Gasior advised they are attached as Exhibit A. He said the proprietor agreed to the 13 restrictions.

3. [ORDINANCE NO. 26-19](#) – TO AMEND THE SPECIAL USE PERMIT GRANTED TO THE CITY OF AVON/AVON FIRE DEPARTMENT FOR CONSTRUCTION AND INSTALLATION OF A 1280 SQ. FT., THREE STORY TRAINING FACILITY LOCATED AT 36185 DETROIT ROAD Planning Commission Referral
Third of Three Readings at Regular Meeting on Monday, April 8, 2019

Mr. Radcliffe said the training facility is good for everyone in the City; although he knows there have been some questions and concerns about it. He suggested that over the next year it be monitored and possibly be taken back to Safety Committee to say they would continue looking at the location and studying the costs associated with it. Mr. Radcliffe advised if they could figure out a cost effective way to possibly relocate that training tower in the future; they would have some data to help study that possibility. He suggested the Safety

Committee could review the data and determine if there was anything better for the residents; otherwise let it remain at the Fire Station.

Mayor Jensen asked the Assistant Fire Chief Emling and Captain Panehal, who were present, if they had any objection to the fire tower being relocated if a better location were determined. He asked for confirmation that the structure could be dismantled, moved and reassembled in a new location. No objections were voiced and Captain Panehal confirmed it is possible to relocate the structure.

Mrs. Holtzmeier said that as one of the members of the Safety Committee she did not know if there is a need to place a timeline to the Special Use Permit itself, but from a calendar standpoint to review it again, then she felt a time sensitive date would be good.

Mayor Jensen felt it is a good opportunity after the structure has been in place for a year for everyone to see if it is working exactly as the Fire Chief and Assistant Fire Chief said it would. He said they could confirm that the smoke is not an issue and that the structure still looks nice. Mayor Jensen advised there is no question in his mind because he sees how the Fire Department takes care of their equipment and he was certain they would take care of this piece of equipment in the same manner. He stated he is confident and comfortable with the fact that it could be revisited at any point.

4. [ORDINANCE NO. 32-19 – TO AMEND THE SPECIAL USE PERMIT GRANTED TO NICK RAK TO ALLOW HIS TENANT, BAR NOVA, TO CONSTRUCT A NEW STAMPED CONCRETE OUTDOOR PATIO WITH RETAINING WALL AT 36816 DETROIT ROAD](#) Planning Commission Referral

Ms. Fechter advised the owners of Bar Nova would take the existing stoned area, approximately 800 square feet, and concrete it. She said they have also included a retaining wall for safety. Ms. Fechter explained that in the Planning Commission meeting it was asked if they could do some reinforcement to that wall and they have added rebar into the columns and they would work around that to keep with the theme of the area.

Mr. Witherspoon asked because of the location of this business in the French Creek District if it needed to be brought to the attention of our architectural consultant to review the plan and give approval.

Ms. Fechter said it is her understanding that a patio does not go in front of the consultant for review. She said it is an existing patio with stone that they want to concrete over.

Mr. Gasior said that Ms. Fechter checked with the owner and they provided some hours of operation for the patio. He said they are not currently in the ordinance, but the patio will be open weather permitting 4:00 pm to 12:00 am Monday through Thursday and 4:00 pm to 1:00 am on Friday and 11:30 am to 1:00 am on Saturday. Mr. Gasior noted there would be no live music permitted on the outdoor patio and he was uncertain about a speaker. He imaged they would be able to use a speaker if they wanted unless Council should decide otherwise. Mr. Gasior pointed out that this is close to but not quite along the residential property to the north of Olde Avon Village, although it faces the opposite direction. He stated they have not heard any opposition and was assuming it would not be a problem if they wanted to pipe in outdoor music.

Mr. Butkowski said we have run into this issue in the past with outdoor entertainment with regards to noise. He asked if the representative from Bar Nova wished to discuss their plans. Mr. Butkowski asked if it was going to be patio seating.

Keith Grisafo of Bar Nova, 36816 Detroit Road said that right now they are not going to have live music. He stated they were thinking of possibly an outdoor speaker to pipe the music that plays inside their restaurant to the patio area outside. Mr. Grisafo stated the volume would not be at high levels and it would not be rock and roll music.

Mr. Butkowski indicated he knows the sensitivity that the City and Council have encountered in the past. He said he personally does not have a problem with the patio space being expanded, but he wanted Mr. Grisafo to understand the sensitivity and the potential issue that has come before them in the past in that general vicinity.

Mr. Grisafo indicated he understood and said if anyone complained they would do something about it.

Mr. Gasior noted there is residential on Hale Street not far from this business and Julian Street as well. He said if the music was kept under control he felt it would not be a problem. Mr. Gasior asked if the rebar in the wall would be a part of the plan because the Ordinance makes the plan part of the conditions.

Ms. Fechter confirmed it would. She felt the rebar should be mentioned in the Special Use Permit because it was a request from the Planning Commission.

Mr. Gasior advised the Ordinance says that Council hereby accepts it pursuant to plans and specifications that were adopted.

Ms. Fechter stated the plans and specifications will go to the Building Department and not the Planning Department.

Mr. Gasior stated he would add it into the Ordinance.

Mayor Jensen asked Mr. Grisafo if the indoor patio is going to be open like it has in the past.

Mr. Grisafo said at this time he did not believe so. He believed they were going to leave it closed off.

Ms. Fechter asked if the hours of operation should be added into the Special Use Permit in case the noise gets out of hand.

Mr. McBride felt it should be added as they did for Henry's. He said he did not understand why Planning Commission would bring up the rebar issue as he felt it was not their purview since this is a commercial establishment and it belongs with the Building Department and the plan reviewer in that department.

Ms. Fechter felt it was for the safety of the patrons on the patio next to Detroit Road.

5. [ORDINANCE NO. 33-19 – GRANTING A SPECIAL USE PERMIT TO ST WEST ACQUISITION, LLC, TO CONSTRUCT AN OUTDOOR PATIO SEATING AREA FOR PROPERTY LOCATED AT 33405 JUST IMAGINE DRIVE](#) Planning Commission Referral

Ms. Fechter advised this is a request for a Special Use Permit for the patio at Slyman's Tavern that was in front of Planning Commission this past month. She invited Dean Spong from Vocon to the podium. Ms. Fechter said that Mr. Spong has a rendering of the site showing the landscaping proposed for the property as well as some information regarding the openings in the patio that the Fire Marshal had asked for.

Dean Spong, Architect for Slyman's Tavern, representing the location in Avon on Just Imagine Drive next to the GetGo on the corner of Just Imagine Drive and Lear/Nagel Road, then began his comments. He said the review comments that were brought up in the Planning Commission meeting were related to the existing residence on the eastern edge of the property. Mr. Spong stated there is parking that comes along the eastern edge of the property so they have done their best to add additional screening of a specific caliber of pine tree to help with cars that may park along that edge and headlights that might still be on as they park. He showed a rendering of the proposed new building for Slyman's and along the north is located the proposed Special Use Permit for the patio space. Mr. Spong advised the patio is enclosed by low masonry brick walls with stone caps. He stated they have designed a stepped tier, so it did not feel so enclosed inside the patio, but there is a metal rail that goes into the lower areas. Mr. Spong said the Fire Department during the Planning Commission meeting requested

that the existing openings be reduced from 8' to 6' in case a car should happen to crash and go through the sidewalk and curb that they would not make it through that 6' drive lane.

Ms. Fechter advised there are no plans for live music on the patio. There would be a speaker outside with the ambient noise inside the restaurant. She requested that the hours of operation be added to the Special Use Permit in case they should need to bring them back before Council.

Mr. Spong said he could not remember the specifics of the hours but the patio would be open as long as the interior operation was open.

6. ORDINANCE NO. 34-19 - TO AMEND SECTIONS 1040.02 AND 1040.09 OF THE CODIFIED ORDINANCES TO CLARIFY RESPONSIBILITY FOR WATER, SANITARY SEWER, AND STORM WATER UTILITY ACCOUNTS Mr. Logan

Mr. Logan advised they would like to amend a couple of sections of the Code to help with the City's collection process with some of the delinquencies we have had in the Utilities Department. He said there are not a lot of these instances, but the more serious ones are generally related to renters of single-family or duplex residences. Mr. Logan stated they generally have good success with collection of owner-occupied residences through normal delinquent efforts threatening water shut-off. He said these changes would bring in the stormwater utility fee, treating it the same as water and sanitary sewer. Any of those three Enterprise Funds would be treated similarly as far as delinquencies. Mr. Logan advised passage of this legislation would accomplish two things the first is that they could submit a delinquent utilities amount on a property to the County Auditors office for placement on the tax duplicate any time throughout the year. He said currently the City is limited to submitting them in September of each year. Mr. Logan mentioned this would only be in extreme situations such as the property owner walked away from the property or the property is going into foreclosure or sheriff sale. Secondly, with these amendments they would require a \$250 deposit from any renter of a single-family residence or a duplex. He noted this does not include the renters in the apartment buildings as those are mostly handled through a management company. Mr. Logan explained that often times the property owner is not aware of the delinquent situation. The second requirement would be written authorization from the landlord/property owner that they agree for this tenant to rent their property. He stated the deposit would be tracked and if the renter leaves with a balance greater than \$250 they would apply the deposit to the balance owed. Mr. Logan clarified that ultimately the property owner is responsible for any remaining balance on any City utilities for property they own. He felt these items would help to put more teeth into the delinquency situation and hopefully reduce the number of delinquencies they have seen.

Mr. McBride asked how many homes were being rented in Avon. Mr. Logan guessed approximately 50-100. Mr. McBride felt if the owner was renting a house and the renter has not paid utilities then the onus was on the property owners. Mr. Logan agreed that ultimately that property owner is responsible. Mr. Logan stated that some of the property owners the City was dealing with are going through channels to try to get their renter evicted because they also were not being paid in some cases and while that is not a City problem, the water/sewer bill is the City's problem and they feel this might set a stricter standard going forward. Mr. McBride advised the City will basically be giving a tool to the landlord. Mr. Logan said that is true to some degree. Mr. McBride felt they would be creating more paperwork for the City to maintain. Mr. Logan responded that tracking this would not be a problem at all.

Mayor Jensen advised what they are finding out is that some of the property owners call asking the City to shut the water off. He said there are some instances where the City cannot legally shut off the water to a property even though the property owner may be asking the City to do so. Mayor Jensen stated the landlord can pay the deposit for the renter if he chooses. He said that through no fault of the owner's, a utility bill will be as high as \$500 due to non-payment. Mayor Jensen advised the City tries not to shut off water during the winter months, but when a renter does not care it penalizes the owner of the property. He agreed with Mr. McBride in that there are some property owners who are not responsible landlords, but it can take longer than six months to evict a tenant and the City has to leave the water on at these properties.

Mr. McBride asked if the deposit amount should be increased to \$500.

Mr. Logan felt they did not want to penalize the good renters. He said most of the renters are making their payments on time and he felt a \$500 deposit might be a bit steep and maybe \$250 was too steep, but he believed having some amount in place would set a standard. Mr. Logan stated the average home has a \$40-\$50 water bill and \$250 would cover 5 months. He advised they would still go through their normal procedures of sending shut-off notices and calling those on the delinquent list. In the case of renters, both the landlord and the tenant receive the notices. This would be something to provide a little bit more of a safeguard to the City. He reiterated that this would be going forward as they would not require a deposit for those already renting, but it would be asked of all new renters.

Mrs. Holtzmeier advised she is in full support of creating a higher standard, but she is bothered by what seemed that we do not have an awareness of what properties are being used as rentals. Mrs. Holtzmeier stated how other communities approach this kind of situation is with a database.

Mr. Logan clarified they have a database as well and he could run a report that would provide him a list of renters.

Mrs. Holtzmeier asked if there is a requirement that property owners must register their property as rental units.

Mr. Logan said no, there really is not. He stated this is possibly the first step in trying to do that. Mr. Logan advised Avon has not had an issue like some cities have experienced as there are not a lot of renters of single-family homes in Avon. But, it has become more of a problem over the last year where the more serious delinquent accounts are renters as opposed to owner occupied home.

Mrs. Holtzmeier felt it would be helpful to know the number of rental properties.

Mr. Logan said he would have it for the next meeting or email it to Council this week.

Mrs. Holtzmeier stated that other communities' approach that by having a requirement to register rental properties and they are fined if they do not. She indicated part of the reason for having such a database is to have an awareness to help retain property values in a neighborhood. Mrs. Holtzmeier advised when she hears that perhaps there are property owners that maybe are not doing their due diligence or are not taking care of their own property, she felt encouraged by having something like a deposit; but she would rather see the deposit money come from the owner, the responsible party who owns the property. She said in that way, because it is the owner's money, they would have more of an impetus when the renter moves out to let the City know to get their deposit back.

Mr. Logan stated if the owners are doing as they should, they would also be taking a deposit from the renter.

Mrs. Holtzmeier advised whether they pay for it themselves or it comes from their renter because it is their property and it becomes their obligation and their decision versus the City getting in the middle of that transaction.

Mr. Logan said he did not care if it was the owner or the renter that provides the \$250 deposit on a newly rented home; the City would like that money as a refundable deposit as a safeguard to minimize those delinquencies that we have seen.

Mrs. Holtzmeier suggested that there be a little more language in the first clause as to how many days the monies will be refunded upon notifying the City that the tenant has moved out; whether a 30, 60 or 90 day standard. She felt that could be made clearer so there was some reasonable expectation. Mrs. Holtzmeier advised she appreciated the addition of providing both and the renter and the property owner notice of the delinquency as that is very common in a lot of cities and a way to solve a lot of problems.

Mr. Witherspoon asked if we were aware of other cities that have this deposit in place.

Mr. Logan believed quite a few other cities do take utility deposits, but he did not know of any off hand.

Mr. Witherspoon asked if this is going to create a problem for the homeowner that wants to rent his property and the \$250 might be cost prohibitive.

Mr. Logan said he did not know, but the homeowner who will be renting out their property would most likely be taking a deposit from their tenant. He stated it is very common for a homeowner to charge a first and last month's rent and possibly they could use \$250 of that money to put a deposit down the with City for a utilities deposit. Mr. Logan said the City tries not to get in the middle between the landlord and the tenant situations. He said the City has been put in the middle of a few where the landlords have asked the City to turn off water to a property because their tenant was not making their payments. Mr. Logan advised the City can only do that in accordance with how our Ordinances read and that has been explained to landlords. This \$250 deposit and the consent from the landlord that Mr. X is going to be renting his house is what the City is looking for, so they can have a better database of these renters and these properties that are being rented. He said some people may be surprised to learn that there are instances of squatters who take up residence in a vacant home and they sign up for a water account because currently we are not getting that landlord consent or taking a deposit. In many cases, the City tries to contact the property owner, but occasionally these things do happen.

7. RESOLUTION NO. R-8-19 – DECLARING THE NECESSITY TO IMPROVE (I) FRENCH CREEK ROAD BY THE CONSTRUCTION OF AN APPROXIMATELY 2,400-FOOT SANITARY SEWER FROM 38151 FRENCH CREEK ROAD TO 37556 FRENCH CREEK ROAD, AND (II) CENTURY LANE BY THE CONSTRUCTION OF AN APPROXIMATELY 230-FOOT SANITARY SEWER, EACH TOGETHER WITH ALL NECESSARY APPURTENANCES AND RELATED IMPROVEMENTS THERETO:

Mr. Cummins

Third of Three Readings at Regular Meeting, Monday, April 8, 2019

Mayor Jensen advised after speaking with the City Engineer and the Finance Director he asked with Council's approval that the cost of the abandonment of the pump station be removed from the assessed portion of the project. He said the Utilities Department has agreed that after a property ties in to the sanitary sewer that they would replace any sidewalk that was damaged or had to be removed at no cost to those property owners. Mayor Jensen explained that it is understood that there could be a good amount of time between one property tying in and another property tying in to the City sanitary sewer line and it is not expected that all the properties would need their sidewalk replaced at the same time. He asked Mr. Cummins to provide the new cost estimates for the assessed portion of each affected property.

Mr. Cummins advised based on input from the residents, they looked at taking some costs attributed to the actual removal of the pump station and some of the sidewalk costs out of the portion of the project that would be assessed to the residents and move it into the City's portion of the cost. He said that totals up to \$22,440.00 over the 36 proposed assessed properties, lowering the assessment by \$623.33 taking their overall estimated assessment from \$6,393.54 to \$5,770.21 per parcel for construction of the main line work.

8. RESOLUTION NO. R-9-19 – TO AUTHORIZE THE MAYOR TO PARTICIPATE IN THE COOPERATIVE PURCHASING PROGRAM WITH THE OHIO DEPARTMENT OF TRANSPORTATION, WINTER CONTRACT (018-20) FOR ROAD SALT

Mr. Farmer

Mr. Farmer advised this is the yearly Resolution where they come to Council asking to purchase salt through ODOT giving the City the authority to be our purchasing agent and the ability to negotiate with ODOT. He said this year they are asking for 2500 tons of salt and he believed last year we asked for 7500 tons. Mr. Farmer said with the new method of the trucks with the brine pretreating the roads they have cut down on salt usage. He indicated the City would still have 7200 tons of salt by the time it is all said and done.

Mayor Jensen advised because Council approved that new salt bin that is going to be installed in the next couple weeks, they will need to purchase very little salt. He said it also gives the City the ability, if there is a good price

on salt to order more for storage. Mayor Jensen said in speaking with Mr. Loeser the brine has made a big difference and it has worked out well and Mr. Loeser sends his thanks to Council for allowing them the ability to not have to call the neighboring cities to ask for salt when they start to run low on supply.

9. RESOLUTION NO. R-10-19 – TO ADVERTISE FOR BIDS FOR THE IMPROVEMENT OF CHESTER ROAD BETWEEN STATE ROUTE 83 AND AMERICAN WAY Mr. Cummins

Mr. Cummins advised this is the project that would widen Chester Road between State Route 83 and American Way to a minimum of three lanes. There is a section where it reduces currently down to a two-lane section and there is an awkward turning movement into Traveler's Point. He said this would widen that portion of roadway and create an actual turn lane into Traveler's Point if you are headed westbound. Mr. Cummins stated Council may have seen some of the utility department/gas company work underway currently. It is his understanding that First Energy is supposed to come out beginning tomorrow and start moving some utility poles. He said this would allow the City process to begin to seek public bids to keep the project moving forward.

Mayor Jensen asked if the homeowners at the development in that area are satisfied with the negotiations.

Mr. Cummins said they met with the Pin Oak HOA last Thursday and gave a presentation to those in attendance for their annual meeting. They have worked out an agreement with the HOA for acquisition of some permanent highway easements. The process of the details are being wrapped up, but they have come to a verbal agreement. There are some temporary easements along the way as well that are in the process of being secured.

Mr. Radcliffe asked if this project will go all the way down to the western entrance or just to the eastern entrance.

Mr. Cummins advised to the eastern American Way entrance. He said there is currently a three-lane section at that entrance because there is a left turn lane. As you head east from that point, Chester Road goes down to a two-lane and it starts widening when you reach the Traveler's Point area. He said the roadway does not fully widen by Traveler's Point so there is that awkward section with some motorists going into the gore area treating it as a turn lane to make that movement. Mr. Cummins stated this will improve the safety of that area quite a bit.

Mr. Cummins advised the maintenance of traffic for the project will maintain one lane in each direction between State Route 83 and Traveler's Point. Beyond Traveler's Point it will be one way, westbound only. Westbound only was chosen because of the emergency vehicles coming out of the fire station and onto SR83 toward Chester Road, so an emergency along Chester Road to the west would be as free flowing as possible. He stated that one lane section sometimes will be on the north side of the street and sometimes it will be on the south depending on where the work is taking place. Mr. Cummins said motorists will be able to access to and from GetGo and the businesses on Traveler's Point from State Route 83; but for points west of Traveler's Point it will be one way, one lane, westbound only for the duration of the project. The duration of the project will be approximately three to fourth months.

Mr. McBride asked with those street improvements if delineators would be installed at GetGo so those traveling west will not be able to turn left out of the right turn only exit. Mr. Cummins indicated that was certainly possible.

Mrs. Holtzmeier asked how the proposed maintenance of traffic will be communicated to the businesses in that area especially those at Traveler's Point where a lot of their clientele will be coming from State Route 611.

Mr. Cummins said the road closure will begin at Moore Road and there will be local access until American Way and that is where the road will officially be closed eastbound. He advised as far as the businesses on Traveler's Point he believes most of their traffic is coming off State Route 83 and there will be a lane in each direction, so traffic can still reach Traveler's Point from SR83 and they can still get from Traveler's Point back to SR83 unimpeded. GetGo and those businesses should not see a significant change.

Mrs. Holtzmeier asked if there would be some signage somewhere on Chester Road close to SR611 or close to SR83 alerting the motorist of the proposed lane closures.

Mr. Cummins said yes, and he is sure there will be communications with those businesses in advance, but there will certainly be signage once we get closer to the start of the project. He advised this legislation is to go out for bids and they would be back before Council when they have a potential contract and maintenance of traffic and that type of signage will be included in the contract.

Mr. Witherspoon asked what the options are for those living on Chester Road.

Mr. Cummins stated depending on where they would like to go, they would have to drive west to SR611 back to Detroit Road or go up into Avon Lake and look back around. He clarified motorists can always get from SR83 west. Mr. Cummins said that local traffic can drive between Moore Road and the actual barricade, which will be at approximately American Way and the car dealerships will be accessible from SR611.

Mayor Jensen advised they have reached out to both Joyce Buick GMC and Joe Firment Chevrolet and they were okay with the redirecting of traffic as long as the City provided them with the acceptable route for traffic. He said the car dealerships are happy to see the improvement and as long as they are provided the route and it does not shut them down then they were agreeable.

10. REPORTS AND COMMENTS

MAYOR JENSEN had no comments.

COUNCIL MEMBERS:

MR. BUTKOWSKI, WARD 1 had no comments.

MR. FISCHER, AT LARGE had no comments.

MRS. HOLTZMEIER, AT LARGE had no comments.

MR. MCBRIDE, WARD 2 had no comments.

MR. MOORE, WARD 3 was absent.

MR. RADCLIFFE, WARD 4 had no comments.

MR. WITHERSPOON, AT LARGE reminded the elected officials that the filing deadline for their required financial disclosure statements is May 15th.

DIRECTORS/ADMINISTRATION:

MR. CUMMINS, CITY ENGINEER reported that he checked with ODOT about the ongoing ramp clear project at I-90 and SR83. ODOT has stated their completion deadline is May 15th and they believe the contractor is on track to meet that deadline. He said ODOT had some delays in the February and March timeframe because they had some traffic poles that were ordered correctly but arrived incorrectly and the supplier had to replace them. Mr. Cummins advised it is his understanding that they are now back on track and should be able to meet their completion deadline.

MR. FARMER, SERVICE DIRECTOR had no comments.

MS. FECHTER, ECONOMIC DEVELOPMENT /PLANNING COORDINATOR reminded Council that they received an email updating them on the proposed sidewalk improvement areas as prepared by the Zoning Enforcement Officer for this year. She asked Council to let her know of any additions or changes they would like to make. Ms. Fechter mentioned that linear footage for the 2019 program was included and they are trying to fill in areas with gaps.

MR. GASIOR, LAW DIRECTOR had no comments.

MR. LOGAN, FINANCE DIRECTOR reminded Council that the NOPEC grant for this year is for approximately \$84,000. He advised at the next Work Session there would be an Ordinance asking Council to accept the grant for this year. Mr. Logan noted they did not have to have a project determined yet and they would submit something later this year. He said that Mayor Jensen has some ideas for Detroit Road lighting and they will have to choose a project within the next few months.

Mr. Logan reminded everyone that they have 2 weeks to file their income tax returns for 2018.

AUDIENCE:

There were no comments from the audience.

11. ADJOURN: 8:18 pm

There being no further business the Work Session of Council was adjourned.

PASSED: _____

SIGNED BY: _____
Craig Witherspoon, Council President

ATTEST: _____
Barbara Brooks, Clerk of Council