

**Minutes of the Meeting of the Service and Finance Committees of Council
Held in the Council Chambers of the Municipal Building
On Monday, April 11, 2022, at 6:30 P.M.**

Jennifer Demaline, Chair of the Service Committee, called the meeting to order.

Service Committee Members Present

Chair, Ward 1 Councilwoman Jennifer Demaline
Ward 3 Councilman Tony Moore; Councilman-at-Large Craig Witherspoon

Finance Committee Members Present

Chair, Councilwoman-at-Large Tammy Holtzmeier
Ward 3 Councilman Tony Moore; Ward 2 Councilman Dennis McBride

Others in Attendance

Law Director John Gasior; Council President Brian Fischer; Mayor Bryan Jensen; Ward 4 Councilman Scott Radcliffe; Planning/Economic Development Coordinator Pam Fechter; City Engineer Ryan Cummins; Zoning Enforcement Officer Jill Clements; Finance Director Bill Logan; Safety/Service Director Duane Streater; Clerk of Council Barbara Brooks; Dylan Reynolds, Chronicle Telegram

Discussion of the 2022 Sidewalk Program

Ms. Demaline stated that, as he requested, City Engineer Ryan Cummins met with each of the Council members regarding their requests for sidewalks for the year 2022 and she said she would turn the meeting over to Mr. Cummins.

Mr. Cummins noted that he had placed before everyone a memo that he put together today that summarizes all the various sidewalk section projects that are either in process or being talked about as potential things to do in the future. He said that he would run through that quickly.

Mr. Cummins said that the first bullet point on the memo is that we have a number of projects that were generated in previous years that we have plans prepared for that we are in the process of getting those areas constructed. There are seven of those projects, from the first one being just a couple spots on Detroit Road next to each other, down to the Avon Road project which would go from where the sidewalk ends east of Nagel all the way over to Pine Drive. Those plans are prepared and we are waiting for First Energy to move some guy wires and then we can move forward with that project, depending on which assessment process you want to proceed with, but we are ready to go.

Mr. Cummins said that the next bullet point is a project that was identified in previous years that is still in development and that is at the northern end of Moon Road on the west side to French Creek Road. The house at the corner of French Creek and Moon is under construction so that sidewalk will be installed by that homebuilder, but Ms. Clements is making contact with the other residents as we have some landscaping in the way which has to be moved so that is in process. We do have some plan work once we know how those impediments are going to be resolved.

Mr. Cummins continued that the next bullet point is a project that was identified in 2022 and we have started working on the plans and that is along the south side of French Creek Road from the east of Moon Road over to N. Long Road. There are a couple of sections of existing sidewalk along that south side and we will be filling in all those gaps, a total of about 2,300 lineal feet.

Mr. Cummins stated that the next bullet point lists sidewalk projects that have been talked about with Council members in some of the recent discussions but plans are not yet in development, although he anticipates that we will probably get those underway shortly after this meeting. The projects are as follows:

1. Almost in the middle of Moon Road on the east side extending to the south to Detroit Road, and is a 4 ft. wide concrete sidewalk. The northern portion of Moon Road is an existing 8 ft. asphalt path. In talking with Ms. Demaline, it is the desire to have a 4 ft. concrete sidewalk to the south so that is what that is planned for.

2. The east side of Colorado Avenue extending all the way over to the northeast of the Library. The sidewalk comes to a stop there. This would take it over to Northgate Park and then go even beyond that some more and then up more to Windmill Way and that would complete that entire walk there and provide good access to the Library as well as the Park.

3. Add a pedestrian crossing at Harvest Drive to the Library; this is something that we can look into and look at the traffic numbers and make sure that we recommend a safe, appropriate crossing.

4. Jaycox Road between Emory Drive and Saddle Creek on the west side about 750 ft., filling in between those two streets. That will provide a continuous route along the west side of Jaycox.

5. Near the end of Schwartz Road and Jaycox Road going to the west to the entrance of the upcoming Lorain County Metro Parks new park there, about 900 ft. total. It would close a gap and we would have a crossing there as well so that neighborhood could get over to the park pretty easily.

6. Along the west side of Center Road from Falcon Crest down to Kinzel and that is about 3,000 ft. and that would include coming across what was previously, and might still be, the Wolf property and that would include a pedestrian bridge over French Creek

Mr. Cummins added, and we have a couple other projects that were discussed, what he would classify as long-range projects. One is getting from Kinzel Road all the way down to South Park Drive along Center Road. In his opinion, that might be a project to consider addressing when that section of roadway is widened as there are quite a number of impediments such as right-of-way needs, drainage issues, etc. That would solve a lot of those problems all at one time. So that is where that is currently unless we get directed to do otherwise. And then also on Detroit Road from Veterans Memorial Park over to Briar Lakes Subdivision, about 3,400 ft. along the south side to close up a gap.

Mr. Cummins said, just to wrap up this memo, then, he did look at what is being estimated for projects in and around Avon and he also checked information from ODOT. There are a lot of projects being estimated around \$10.00 per sq. ft. for sidewalk. Adding in some of the extra things on top of that such as restoration of grass, some grading, etc., he thought that \$12.00 per sq. ft. would be a safe budget number. So he provided a listing of frontages from 100 ft. through 500 ft. and whether it is a 4 ft. walk or a 5 ft. walk. In general, on streets that already have some amount of walk, and if that walk is already 4 ft. wide, you would leave the 4 ft. width and any gaps that we fill in would be a 4 ft. wide sidewalk. If it is a new section, maybe a street where we do not have any sidewalk, the new standard for subdivisions within Avon is the 5 ft. walk. He thinks that 5 ft. is a more desirable width as it is easier for people to pass going in opposite directions and so based on the length of frontage and the width of walk, he laid out a rough budget cost for the work. He also provided a per lineal foot cost, based on whether it is a 4 ft. walk or a 5 ft. walk.

Mr. Cummins said that he found out just prior to this meeting that the Service Dept. had discussions with a local concrete construction company and got some generic information about pricing from them as well. The quoted pricing is \$7.45 up to \$9.65 per sq. ft. based on the size and length and width of the walk. He said that his price as a budgetary price accounts for some of the other things that come along with building a sidewalk. So he definitely would say that a \$10.00 - \$12.00 range would be a good budget number.

Mr. Fischer asked Mr. Cummins what the percentage of increase was for future projects identified in 2022 and Mr. Cummins said he would think that what has been put forth in 2022 is a pretty substantial increase over what has been done in previous years. He said just looking at the projects there: number 1 is 2,400 ft. in length, number 2 is 3,200 ft. in length, then 750 ft, 900 ft. and 3,000 ft. for the others, that is a very large amount of sidewalk to be working on planning out and eventually constructing. He said that the schedule for some of those projects, like the project on Jaycox between Emory Drive and Saddle Creek, seem pretty simple and could go this year. But the project along Colorado Avenue where there are some right-of-way issues, some grade issues and probably some drainage issues, will take planning and set-up work this year and then be ready to go at the beginning of the construction season for next year.

Mr. Moore asked if it would make more sense or be easier to connect sidewalks on the east side of Rt. 83 vs the west side because the Miller Nature Preserve is on the east side and there are some sidewalks there from Wyndemere south. Mr. Cummins said that the initial planning, at least to date, has been for sidewalk to go on the west side; that is where sidewalks were installed along Rt. 83 further to the north. He would have to get back into it as to why that side was chosen. We can look at that again as we open that back up. Mr. Moore stated that with the park system connecting all the way over to there, he got to thinking it would be maybe easier to connect into because the Miller Nature Preserve has the sidewalk right by their place and we could work with the property owner on the east side to construct a bridge there. Mr. Cummins said that we certainly can look at that.

Ms. Demaline stated that she thought that is where her Ward borders with Mr. Moore's Ward and together they are looking for connectivity on at least one side of Rt. 83 to get us north.

Mr. Cummins stated that he was able to bring the area up on Google maps and at least part of the thought was that there is a continuous line of sidewalk on the west side of Rt. 83 from Detroit Road and you have the path into the Aquatic Center on the west side. There is a pretty sizable area with no sidewalk on the east side beginning at the Winking Lizard and heading south down to Bentley so he thought that the initial thinking was of continuing having the west side be the preference to connect.

Mr. Moore noted that with everything going on on Rt. 83, he thinks that connecting there is really important.

Mr. McBride asked if people were given notices last year for the Jaycox Road project, from I-90 up to Detroit Road and Mr. Cummins said, yes, that is number 4 under the first bullet on the memo. That project is from the Utilities Dept. garage up to 2250 Jaycox Road and then that is also bringing the sidewalk up to the intersection of Jaycox and Middleton. We need to make some improvements at Jaycox and Middleton to allow for pedestrian access and those are signals and crosswalks so that is also part of it. That is project number 7 as well. Mr. McBride asked if the sidewalk goes all the way up to I-90 and Mr. Cummins said, it does not; it gets us two homes north of Middleton and then there would be a gap to get up to I-90.

Mr. Radcliffe asked if a homeowner were to receive a letter from the City saying we are working on a massive plan to put sidewalks everywhere and that homeowner wants to go and do it on their own, do they have to submit plans for the sidewalk to the City to review? Mr. Cummins said they would have to certainly get a permit from the Building Dept. Mr. Radcliffe stated that there is a lot of patchwork on Schwartz, on Jaycox between Detroit and Schwartz, and then going south farther up to Mills. He said that he thought that their intent was to go more broadstroke and say the City wants a master plan for installing sidewalks. To say where we would like to see people doing that, and then go back in later and start filling in the gaps on a general basis. But this sounds like it is just an expansion of our plans from the last few years, which is fine but he thought we were going to ramp it up a little bit and go more broadstroke with this. We want to see this connectivity; every one of us gets calls about it and there are certainly areas

that need to be addressed. He agrees that there are areas where the work should wait until the road is widened but these piecemeal ones in some of the smaller areas with less traffic, where the road is not going to be upgraded for awhile, should be done. There are a lot of residents that would take this on on their own to just go do that, with encouragement of the City saying they can work with these contractors and get some good prices.

Mr. Cummins said he thought that any property owner has the ability to decide to put the sidewalk in if they do not have sidewalk and they come to the Building Dept. to get a permit to do that. The only hesitation he has is that on the main routes, but on some of the side routes, too, doing it in a piecemeal fashion might make it more difficult to fill in the gap just by someone making a choice that works for them and then makes it difficult for people on both sides of them. But if someone wanted to put in their sidewalk, he does not believe that they would be stopped in any way from doing that. We would be happy to give them whatever guidance we could to do that. Mr. Radcliffe said that is where a resident would get a letter from the City saying we are going down this path of getting sidewalks everywhere with some resources to the Building Dept. or Zoning or whatever the people might need. Mr. Cummins said, yes, people run into questions about the right-of-way, they have landscaping in place and want to just bend around it, etc. And that may work for them now but is that really the look that you want long-term? He was just saying we have to be a bit careful telling everyone to feel free to put their sidewalks in right now. Mr. Radcliffe said, yes, but the City could need six more people like Mr. Cummins to get this done in a period of less than 10 years based on doing these projects later and maybe that is what we want to do. What is our time frame? What is our scope? How do we want to define it? Mr. Radcliffe said, for him, it is still the same as what it has been before. He wants to see Schwartz Road on both sides covered, Jaycox Road on both sides covered, Nagel Road both sides covered and he wants to add Mills Road this year. We have not talked about that before but if some of the development comes in that connects out onto Mills Road from Nagel, people could do a loop that way as a walking path. So from his standpoint here tonight he is looking for a broader scope as to what we are trying to plan.

Ms. Demaline said that she agreed with Mr. Radcliffe. She thought it was great to have the opportunity to meet with the Mayor, Mr. Cummins and Ms. Clement to review where we would like to see sidewalks per Ward but overall as a City, she thinks it is important to identify where we want to go from here.

Mr. Witherspoon stated that he noticed that the first thing on Mr. Cummins' memo is 37600 Detroit Road, which is the old lumber yard, carpet/flooring business and he asked Mr. Cummins if the plan was to put a sidewalk across the asphalt. Mr. Cummins stated that is now a concrete drive with a new, very wide concrete apron but the property owner has property beyond the apron. He has frontage on Detroit that would need sidewalk and he very specifically laid out socket joints trying to define a 4 ft. path that he desired for people to walk across his apron. So upon learning that, we modified the drawings to line up with that path in an effort to appease the property owner and obtain the needed property rights but yes, it will be going across the current apron. We are not reconstructing any part of the apron but he does have a frontage on Detroit Road outside of the apron that he still needs to construct sidewalk on.

Ms. Demaline stated that if there was no further discussion on the actual sidewalk locations, she would ask Mrs. Holtzmeier, Finance Committee Chair, to begin the finance portion of this meeting.

Ms. Holtzmeier said that what she desires to come out of this meeting is for the Finance Committee and the Service Committee, since this is a joint committee, to come out with a recommendation to bring something to Council as a Whole, which then we can discuss and vote upon to have some more action.

Mrs. Holtzmeier thanked Mr. Cummins for providing the cost estimates as well as listing out the sidewalks. She then asked Mayor Jensen, from the perspective of the Administration and looking at these projects and the cost associated, if the Administration had any recommendation about these sidewalks

Mayor Jensen stated that he was going to have Mr. Gasior explain to the Committee the two different options for doing the projects but he would tell them that the option that the Administration favors is assessing a sidewalk project like we do with a sanitary sewer project where we need an Equalization Board and we do big groups of sidewalks just like Mr. Radcliffe was saying. This year it is a little bit too late to do that but next year we could have that in place in time. He then asked Mr. Gasior to explain the two different options, the one we have typically used and then the one assessing the project and what that would entail.

Mr. Gasior said that the way we have been doing it is we have been following Chapter 729 of the Ohio Revised Code, which is specifically made up for sidewalks and that process is fairly easy. You do your plans and specifications, preferably in December or January. Then you could come in front of Council with a Resolution declaring a necessity of installing the sidewalks for which you already have your plans and specifications. The Resolution is passed and then you would give the homeowner 3 to 6 months to install the sidewalks. So if you were to pass that Resolution declaring a necessity say the beginning of March in any given year, you could probably get the mailings out by the end of March and people could start putting sidewalk in in April, May, and June, and you would give them until September 30th to get it done and if they do not get it done then the City would hire a contractor to complete the work, probably by November before the weather gets too cold. And then you could give the homeowner anywhere from 30 days to 180 days to pay in full and avoid all the interest and other service charges that the County would charge to put that on their tax duplicate for 10 years.

Mr. Gasior said that people in the past balked at the idea of paying it in full because we were only giving them 30 days but we can give them 90 days or 180 days and we may get a better response doing that. The nice thing about going that route is that the property owner would be mailed the plans and specifications along with the letter instructing them to put the sidewalk in by a certain date. If they have any questions they can call the City Engineer. At the end of the line, the City will put the sidewalk in for people who have not done so and we will bill them and then they have two weeks to come to a Council meeting and object, so in effect, Council becomes the Equalization Board under Chapter 729 and Council can reduce the assessment for whatever reason the homeowner would give or just leave it the same but it is a two-week process. And then it is over; the sidewalk is installed. If you begin this process early enough in January, in theory you could plan it out for the whole City and make everybody do it in one year. That would not be good for the City Engineer but in theory, if you had all the plans and specifications for every sidewalk you could go ahead and do that. Things get complicated regardless of which way you go when you start talking about easements and trying to avoid the 150-year old tree in front of the house that you just do not want to lose. Another factor to consider with the sidewalks is just the right-of-way itself. How wide is the right-of-way now, how wide do we want that right-of-way to be say in 10 years if it is a collector street? It could be sitting at 60 ft. right now and we need that to go to 80 ft. which means 40 ft. from the center line on either side, and those are factors that have to be considered when you are talking about Nagel Road, Jaycox Road, Mills Road, and Schwartz Road.

Mr. Gasior said the other alternative is the Chapter 727 process which is used primarily for sanitary sewers, waterlines, and roadway, but it can be used for sidewalk. You begin by preparing the plans and specifications and then of course you could see a voluntary petition for sidewalks if a street would have 60% of the frontage come in and ask for sidewalks but he doubts that would ever happen. So you are going to be doing an involuntary assessment and the City will be paying 2% and the cost of intersections and you are going to just go out and bid the job. But first of all are the plans and specs and the declaration

of necessity. Then everybody who is going to get a sidewalk will be notified of the plans and specs and the cost. They will be given an opportunity to come before an Equalization Board if they are unhappy about the total cost and that adds a couple of months to the process from the time you pass that Resolution declaring a necessity and then if you have to acquire property, you are probably going to have to do the negotiation to acquire it. You cannot go out to bid on that job until you have solidified all of the property rights so you have to negotiate your property rights and maybe it is several parcels. Once that is done, you will go out to bid, award the bid, and the work will be done. And when the work is done we will send out notices to all the property owners and then we will do the final assessing ordinance. The one time we used that process was along Rt. 83 because with that being such a busy street, it seemed like it would be better for us to just go out over the course of maybe three or four days and have all the sidewalk installed at one time with one contractor and do the maintenance of traffic and be done with it as opposed to having property owners staggering their work over time and having traffic continually disrupted. When you are dealing with local streets, that is usually not a problem. So, Mr. Gasior said, he feels that the easier way is the 729 option. Over the last 15 years, we have gotten fairly good responses from the residents; there were maybe only 10% that did not install that we might have had to assess.

Mr. Logan said for some of the sidewalks that were installed in 2019 and 2018, we have a dozen or so property owners that we need to assess or at least reach back out to them because they have not paid and these are sidewalks that the City put in. A few of them are on Rt. 83. A lot of people on Rt. 83 did pay the City directly but prior to that, since he has been here, very few have been assessed. Mr. Logan then said that he had a question in general. Last year Council passed Resolution No. R-21-21 in July and it was the necessity of constructing sidewalks. Some of the properties on this Resolution line up with one of the first seven items on Mr. Cummins' memo. Mr. Logan said that his question is, have we sent letters to these people? If we passed this Resolution in July, he does not think anybody of this group has put their sidewalk in yet. Ms. Clements stated that follow-up letters came out March 15th for two different sections to remind them that they got a letter last year that they have until August 1st to put the sidewalks in. Mr. Logan said again that one or two of these line up with Mr. Cummins' list. Mr. Gasior stated that once Council passed that Resolution and sent out the letter, it is up to the property owner to put it in by that date in the Resolution and we are giving them basically an extension. We just did not put them in yet so we are still giving them another chance. Mr. Logan said that is fine, he was just saying that the way Mr. Gasior described it a little bit ago, the timing should all have been a little earlier. Mr. Gasior said he does not know whether it was because of the need for easements that slowed it down and complicated things.

Mr. Logan said again, this Resolution No. R-21-21 was passed July 12, 2021. Now he does not know what that first letter said but in any event, if he could vote on the 727 option or the 729 option, he would vote for the 729.

Mrs. Holtzmeier said so we have some current sidewalks that were voted on last year under the 729 provision that are still not put in yet and have until August to be installed. Historically, there have been some lapses of enforcement in the 729 program that makes these sidewalks installable in a more timely basis matched to our Resolution. So we have heard about two different options. One is the 729 which is the current process that we are working under and then the other option which is the 727 and Mr. Radcliffe and the Mayor have both mentioned some preferences for this. Just so we are clear on how that is defined, is that for you the 727 or the 729?

Mayor Jensen said that his preference is the 727 option and the reason he says that is if you go by the 729, it typically makes it until August 1st and sometime you extend that out. Once it becomes the City's project, it is not always as easy to find contractors to install the sidewalks so we are almost looking at the following year. In the past years that has worked but it has been small projects. In the past, we never put

in a lot of sidewalks at one time. He thinks that this Council and rightfully so, with the push of residents, wants to put in some big projects. In order to do that, it makes it difficult to have to wait for someone to install a sidewalk, and then get a contractor to finish those sidewalks if they delay it. The other thing, too, is if we put in large projects, we get a better price if we are the contractor that goes out for bid on that. Also, there is the uniformity if we are running the project. Even though we give a homeowner the prints, they are still going to do it the way they want to do it. We do get to see some of it but we are not managing the project and so that project may go in a different way. If you drive along Detroit Road, you will see some of the sidewalks that were put in by homeowners and it is all different heights and sizes. The 727 option will take a little more work on the legal part of it but it is going to be much easier for Council to say, all these sidewalks are going in. Again, homeowners will have an opportunity to come in over the wintertime if they want to argue it, but it is just going to take the process and make it that much smoother for the Administration, and Council will get what they want in terms of all the projects they want done. He thought that with the other way, you are just going to be battling little pieces here and there. Most of it does get done as Mr. Gasior said, but it is those pieces that do not get done that are the ones that just become a nuisance year after year of when are we ever going to finish this?

Mrs. Holtzmeier asked Mr. Radcliffe if that 727 option matches what he was also advocating for and Mr. Radcliffe said, yes, he would be in favor of going down that path to make it easy and with support for the residents.

Mrs. Holtzmeier asked the other Committee members for their thoughts as well because we are looking to come out of this with some sort of a recommendation to take to Council as a Whole.

Mr. Moore stated that he would be in favor of the 727 option. He thinks we look at this and say in three to five years we want to have the City totally connected. We determine the areas that need the easements and make those on the back burner of the five years, identify the areas that we know are no-brainers and just scale it up and have a definitive plan. He stated that he would be in favor of the 727 option because, as the Mayor said, with that option we have control.

Mr. McBride stated that he also prefers the 727 option. One of the things that happened last year and he received multiple calls about, particularly for Jaycox Road where the deadline for installing sidewalks came and went, was that contractors were so busy that homeowners could not get anyone to come out and give an estimate or do the work. So he thought that having the City do it enmasse as larger projects is probably going to benefit everyone and he would hope that the costs would be lower. So he is in favor of doing it under the 727.

Mayor Jensen said to understand that we would stay under the 729 this year and get some of those projects in that we are really close on. He said he does not want to delay the projects that Mr. Cummins gave them that are ready to go. Some of the ones that Mr. Cummins showed for later on that he still needs to do some work on would fall under the 727. If the 729 works out really well this year, the later projects do not have to be done the 727 way but he thinks you are still going to find at the end of this season, all the issues that had to be dealt with and we are going to be scrambling to find contractors that will have the time to do it.

Mr. Cummins said that we have seven potential projects to get started on and he thinks there is a good chance that we could handle those this year under the old process and get those in. There are going to be more issues to deal with on the larger stretches and those lend themselves to the more rigid version.

Mrs. Holtzmeier stated that she agrees with the idea of going 727 for our future sidewalk programs and sees the merit of continuing this year with 729 to not further put this behind the calendar.

Mr. Gasior noted just a quick point that when you do the 727 process you are probably going to be paying prevailing wage because you are probably going to be bidding out at over \$75,000 and that is going to add to your cost a little bit, just to keep that in mind.

Mr. Logan stated that if you take the seven projects, which he understands for this year you may end up doing under the 729 method, they total about 11,500 lineal feet and at Mr. Cummins' estimate of \$60 per lineal foot, that is \$690,000. We just budgeted additional monies this year in the sidewalk program and we can budget more for next year but as Mr. Gasior said, the prevailing wage will kick in at \$78,000.

Mrs. Holtzmeier said she knows that Ms. Demaline has indicated support for 727 as well but she asked Ms. Demaline if, for this fiscal year, she would be in support of doing 729 to finish the first seven projects that we have listed? Ms. Demaline, said, yes.

Mrs. Holtzmeier asked for a motion to support a recommendation to the Administration to bring forth to Council a Resolution of installing sidewalks throughout the City of Avon via the 727 program for a one, three, and five year plan that we could move forward with.

Mr. McBride made this motion and Mr. Moore seconded it. The vote was all ayes.

Mr. Cummins noted that on the first seven projects for this year, the Avon Road project lends itself to the more standard 727 assessment, like a sanitary sewer assessment. He thought that was the intent for that particular project. The others he believes are set up to go with the 729 version.

Mrs. Holtzmeier clarified that the Avon Road project is still scheduled in 2022 and Mr. Cummins stated that he would just suggest for this year's projects, letting the Administration come to City Council for those projects and designate at that time the process that they would use to construct them. Some of those will be in the 727 such as Avon Road. A lot of the projects would be under the 729 and we could designate that when we bring those projects through. The legislation has already been passed for a lot of the projects of the first seven. They are already in the 729 and that is in process; letters have been served.

Mrs. Holtzmeier said they would make that official then what that recommendation is. She asked for a motion from Committee to bring 2022 sidewalk program projects forth to Council as a Whole, most under the 729 program and looking for the recommendation from the Administration as to what should be a 727 so we can continue to move forward with 2022's program.

Ms. Demaline made this motion and it was seconded by Mr. Moore. The vote was all ayes.

Mrs. Holtzmeier noted one last housekeeping item which was a direction to BZA on continuing to provide waivers for new construction but she will bring that up in comments at the Regular Meeting of Council.

Mrs. Holtzmeier added that we have those two recommendations from both Service and Finance to move forward to Council as a Whole and we will see that at the next Work Session.

Mrs. Holtzmeier adjourned the meeting at 7:29 P.M.

Respectfully submitted by Gail Hayden, Assistant Clerk of Council