

**MINUTES OF MEETING
AVON CIVIL SERVICE COMMISSION
Held Monday May 6, 2024**

AVON CITY HALL

CALL TO ORDER

The meeting was called to order at 10:01 A.M. by Peter Kratt, Chairman of the Civil Service Commission.

ROLL CALL

Present: Chairman Peter Kratt and Commissioners Alan Wojciechowski and Bill Greaney

In attendance: Police Chief Fischbach, Fire Chief Swope, Assistant Fire Chief Brett Bruehler, Safety Service Director Duane Streator, Law Director John Gasior, and Recording Secretary Diane Szlempa

Absent: None

ADDITIONS/DELETIONS TO AGENDA:

Mr. Kratt asked if there were any additions or deletions to today's agenda, there were none.

APPROVE MINUTES OF MEETING OF 4/1/2024:

Mr. Greaney made a motion to approve the minutes from the meeting of April 1, 2024. Mr. Wojciechowski seconded, and the motion passed 3-0.

ACTION ITEMS:

To replace and approve the February 14, 2024, meeting minutes

Mr. Gasior agreed with Mr. Kratt that the changes were clarification.

Mr. Wojciechowski made a motion to replace and approve the minutes from the February 14, 2024, meeting, Mr. Greaney seconded, and the motion passed 3-0.

Consider Approval of a Firefighter/Paramedic Notice of Entrance Exam

Chief Swope spoke about the change in requirements from the last test. Mr. Gasior confirmed that he has reviewed and discussed the changes to make sure it is compliant with the civil service rules.

Mr. Greaney questioned about the successful completion of the certifications for appointment. Chief Swope confirmed that no applicant will be considered without having the proper certifications. Mr. Greaney inquired about the process if they did not have the certifications at the time of consideration. Chief Swope verified that they would be able to return to them if they did meet the requirements at a later date.

Mr. Greaney made a motion to approve the firefighter/paramedic notice of entrance exam, Mr. Wojciechowski seconded, and the motion passed 3-0.

Consider approval of a Police Officer Entrance Exam

Chief Fischbach indicated that it is not beneficial to request the current entrance list to be extended another year and would like for it to expire as of August 7, 2024. He is requesting approval to start the process on a new entry level exam through the same company as before, National Testing Network, or NTN. The acceptance of scores would be open for 4-6 weeks starting in June or July. Once the current list is expired, the Commission may accept the new list at the September meeting. One applicant has been hired from the current entry level list and one position is left to be filled.

Mr. Wojciechowski made a motion to approve the police officer entrance exam, Mr. Greaney seconded, and the motion passed 3-0.

Any additional comments from the audience?

Mr. Greaney mentioned to Chief Fischbach that he had a recruiting flyer from the City of Akron Police Department with their benefits package.

NEXT MEETING DATE:

Next meeting is set for Monday, June 3, 2024, at 10:00 A.M.

ADJOURN:

Following a unanimous vote, today's meeting was adjourned at 10:10 A.M.

PASSED: _____ **SIGNED BY:** _____

Peter Kratt, Chairman

ATTEST: _____

Diane Szlempa, Recording Secretary

Cc: John Gasior
Safety Director Duane Streater
Chief Fischbach
Chief Swope
Diane Szlempa