

**MINUTES OF MEETING**  
**AVON CIVIL SERVICE COMMISSION**  
Held Wednesday, June 10, 2020

AVON CITY HALL

**CALL TO ORDER**

The meeting was called to order at 10:00 A.M. by Peter Kratt, Chairman of the Civil Service Commission.

**ROLL CALL**

Present: Chairman Peter Kratt and Commissioner, Tony Sarraino and Alan Wojciechowski.

In attendance: Fire Chief Root, Police Chief Bosley, Safety Director Duane Streater, Law Director John Gasior and Recording Secretary, Rose Seighman.

**ADDITIONS/DELETIONS TO AGENDA:**

*Mr. Sarraino made a motion to accept the agenda as published. Mr. Wojciechowski seconded and the motion passed 3-0.*

**APPROVE MINUTES OF MEETING OF 5/13/2020:**

*Mr. Wojciechowski made a motion to accept the minutes from the May 13<sup>th</sup> meeting. Mr. Sarraino seconded and the motion passed 3-0.*

**OLD BUSINESS:**

Fire Entrance Exam being rescheduled

Mrs. Seighman explained that the Fire Entrance Exam that was originally scheduled for Saturday, April 4<sup>th</sup> was canceled by the test proctor due to the COVID-19 virus. We have since been able to reschedule this exam and it will take place on Saturday, September 12, 2020, at 10:00am at Avon East Elementary School.

Police Entrance Exam & Promotional Exam still on hold

Mrs. Seighman explained that since the National Testing Network's (NTN) testing facilities aren't up and running yet, we are still on hold as far as scheduling these exams. Chief Bosley updated everyone saying he does believe the Promotional Exam can take place and he will be looking into that. However, the Entrance Exam will still need to be put on hold for now.

**ACTION ITEMS:**

Repeal Rule IV Section 12 "Provisional Appointment" section because of redundancy

Mr. Kratt explained that we went over this in detail at the previous Civil Service Meeting and we simply need to vote to repeal it. He asked if there were any questions before voting, and there were none.

*Mr. Sarraino made a motion to repeal Rule IV Section 12. Mr. Wojciechowski seconded and the motion passed 3-0.*

**CHAIRMAN'S COMMENTS:**

Mr. Kratt said his only question was regarding where we are as far as revising of the Civil Service Rules, given all the questions that were brought up at the last meeting, most of which dealt with the pre- and post- grading challenges. Mr. Gasior indicated that he doesn't have any update on that. He explained that we had a meeting with Safety Director Streater and we will continue to follow up. He invited the firemen and police officers – anyone that wants to bring anything forward to us can, but nobody has brought anything forward yet. As we perhaps switch to NTN, we do have the exception in our rules for them, and any agencies similar to them, so he doesn't see anything in our rules that would be an impediment to using them. But if we go with the traditional testing method, such as the Ohio Fire Chief's Association, we would still need to address the pre- and post- grade challenges. Mr. Gasior asked Chief Root if he plans on giving another exam in the near future, Chief Root indicated the only exam that might come up in the next 18 months could be a Fire Chief's Exam, but we are done with the other promotional exams. We have the entrance exam set up for September, of course. Mr. Kratt asked if Chief Bosley is still in support of the National Testing Network exams. Chief Bosley said yes, he is. Chief Root indicated that he is in support of the NTN as well, after the research that he has done on it. He indicated he probably would have gone with NTN for the most recent promotional exams, but Assistant Chief Emling decided to go with the Ohio Fire Chief's Association in Chief Root's absence. Mr. Kratt asked for any other questions or comments. There were none.

**GENERAL COMMENTS:**

None

**NEXT MEETING DATE:**

The next meeting will take place Wednesday, July 1 at 10:00am.

**ADJOURN:**

Following a unanimous vote, today's meeting was adjourned at 10:10 A.M.

**PASSED:** \_\_\_\_\_

**SIGNED BY:** \_\_\_\_\_

Peter Kratt, Chairman

**ATTEST:** \_\_\_\_\_

Rose Seighman, Recording Secretary

C: John Gasior  
Chief Bosley  
Chief Root  
Rose Seighman