

**MINUTES OF MEETING
AVON CIVIL SERVICE COMMISSION
Held Monday, August 19, 2024**

AVON CITY HALL

CALL TO ORDER

The meeting was called to order at 10:00 A.M. by Bill Greaney, Pro Tem Chairman of the Civil Service Commission.

ROLL CALL

Present: Commissioners Alan Wojciechowski and Bill Greaney

In attendance: Assistant Fire Chief Bruehler, Police Chief Fischbach Safety Service
Director Duane Streator, Law Director John Gasior, and Recording Secretary
Diane Szlempa

Absent: Chairman Peter Kratt and Fire Chief Swope

ADDITIONS/DELETIONS TO AGENDA:

Mr. Greaney asked if there were any additions or deletions to today's agenda. There is an update under item #4 to change the word "firefighter" to "police."

Mr. Wojciechowski made a motion to approve the word change on item #4. Mr. Greaney seconded, and the motion passed 2-0.

APPROVE MINUTES OF MEETING OF 7/17//2024:

Mr. Wojciechowski made a motion to approve the minutes from the meeting of July 17, 2024. Mr. Greaney seconded, and the motion passed 2-0.

ACTION ITEMS:

Certify Police Entrance Eligibility List

Mr. Greaney asked Chief Fischbach to speak on the subject. Chief inquired as to whether the current police entrance eligibility list needs to be discontinued prior to certifying the new list. Mr. Gasior agreed that this was the procedure last time and asked if it has been a year since the existing list was certified. Chief Fischbach confirmed that it has been more than one year and there are not enough candidates left on it to renew it for the second-year option. Mr. Gasior stated that there would be no problem with terminating the existing list. Request the existing list to be discontinued and the new list to be certified. That will be fine. Chief Fischbach gave details about the new test that was given through National Testing Network (NTN). It was open for 6 weeks and closed on August 15, 2024. Ms. Szlempa has the

verified submissions for the list to be certified now. Mr. Greaney checked to see how many position the police department is looking to fill. Chief confirmed 1 full time opening. Mr. Greaney questioned Mr. Gasior if the current police entrance eligibility list should be discontinued now. Mr. Gasior affirmed that would be appropriate.

Motion to Discontinue the current police entrance eligibility list.

Mr. Wojciechowski made a motion to discontinue the police entrance eligibility list, Mr. Greaney seconded, and the motion passed 2-0.

Mr. Wojciechowski made a motion to certify the new police entrance eligibility list, Mr. Greaney seconded, and the motion passed 2-0.

Any additional comments from the audience?

Mr. Greaney asked about the total number of candidates who took part in the police entrance exam. Ms. Szlempa stated that there were 70 candidates who took the exam, 8 failed, 1 did not provide the required paperwork leaving a total of 61 who passed. Mr. Greaney stated that was a good number. Chief Fischbach agreed.

Mr. Greaney asked for an update on the fire entrance list. AC Bruehler confirmed that they have interviewed the top 15 on the list. It has been narrowed down to the top 3 candidates. They are moving through the process.

NEXT MEETING DATE:

Next meeting is set for Monday, September 9, 2024, at 10:00 A.M

ADJOURN:

Following a unanimous vote, today's meeting was adjourned at 10:09 A.M.

PASSED: _____ **SIGNED BY:** _____

Peter Kratt, Chairman

ATTEST: _____

Diane Szlempa, Recording Secretary

Cc: John Gasior
Safety Director Duane Streater
Chief Fischbach
Chief Swope
Diane Szlempa