

**Minutes of the Regular Meeting of the Avon Landmarks Preservation Commission
Held in the Council Chambers of the Municipal Building
On Wednesday, December 10, 2025
At 7:00 p.m.**

The Chair, Cynthia Murnyack-Czarnecki, called the meeting to order at 7:00 P.M.

Roll Call

Members:

Present- Theresa Szimpl; Vice-Chair, Ralph White; Chair, Cynthia Murnyack-Czarnecki

Also in Attendance: Anne Kish, Assistant Clerk of Council

Absent- David Morahan

Approval of the Minutes of the Regular Meeting of the Avon Landmarks Preservation Commission Held Wednesday, November 12, 2025

A motion was made by Mr. White and seconded by Ms. Szimpl to dispense with the reading of the minutes of the Regular Meeting of the Avon Landmarks Preservation Commission held Wednesday, November 12, 2025, and to approve said minutes as published, and the vote was Ms. Szimpl, "yes"; Mr. White, "yes"; Ms. Murnyack-Czarnecki, "yes".

The vote was 3 for and 0 against and the Chair declared the motion passed.

Landmarks Nominations

Mr. White, Ms. Szimpl and Ms. Murnyack-Czarnecki reported that there were no Landmark Nominations for this month.

Landmarks Letters of Recognition

Mr. White, Ms. Szimpl and Ms. Murnyack-Czarnecki reported that there were no Landmark Letters of Recognition.

Avon Center Cemetery

Wreaths Across America

Ms. Murnyack-Czarnecki reported that Wreaths Across America Day will be held on Saturday, December 13, 2025. The Avon Center Cemetery will participate this year, with the Commission and the Avon Historical Society planning to meet at the Cemetery at 10:00 AM to lay wreaths on the graves of Veterans. Mr. White updated the Commission on his contact with the Avon VFW post. He spoke with Commander Kerry Barvincak, who agreed to play Taps at the ceremony. It was noted by Mr. White that it will be important to remind Mr. Barvincak a couple of days beforehand, so he plans on making a reminder call. They discussed the timing of Mr. Barvincak's performance, emphasizing flexibility. If Mr. Barvincak performs at 10:00 AM, it would be ideal, as it won't delay the rest of the ceremony, ensuring efficiency and respect for Mr. Barvincak's schedule.

Ms. Szimpl provided an update on the wreaths, reporting that they were delivered the previous day at Rest Haven Memorial Gardens. The Commission now has 24 wreaths ready for the Avon Center Cemetery. Additionally, they received 8 "Honor Wreaths," which have been placed on stands with flags representing each branch of service as well as for POW/MIA (Prisoners of War/Missing in

Action). Pictures were shared to illustrate the setup, offering a visual representation of the respect and care put into the ceremony's preparations. These Honor Wreaths will be placed at the monument at the corner of Detroit Road and State Route 83 on Saturday at the beginning of the ceremony. Mr. White has already placed orange flags at the Veterans' graves for identification and mentioned his preparedness to bring a broom, considering the weather forecasts predict cold conditions, in case any snow is covering the flat stones. The wreath-laying ceremony plans to start at 10:00 AM, but there is some leeway depending on weather conditions, emphasizing the importance of preparation to accommodate any last-minute changes.

Following the placement of the Honor Wreaths, Mr. Barvincak's performance of Taps will proceed before moving to the Cemetery to lay the remaining wreaths. The Nathan Perry Chapter DAR had initially indicated they would provide stands for the Honor Wreaths; however, the Avon Historical Society ultimately covered the costs for these stands. Ms. Murnyack-Czarnecki explained that the City Service Department would be responsible for retrieving the stands after the wreaths are taken down. These will be stored at the Old Town Hall, located on the corner of Detroit Road and Stoney Ridge Road, for future use, ensuring that the resources are managed efficiently.

Ms. Murnyack-Czarnecki's comments reiterated the importance of coordination among the different groups involved. This collaboration is not only about fulfilling the immediate needs of the event but also about building ongoing relationships with groups like the DAR and the Avon Historical Society. In the true spirit of collaboration, all members displayed a joint dedication to honoring their Community's Veterans, aligning their efforts to create a meaningful and respectful tribute. The event stood as a powerful and reflective commemoration of service, marking another step in the continued remembrance and gratitude expressed by the Commission and the broader Community for those who have served.

Ohio Historical Markers Program

Ms. Szimpl reported that the application period for the 2026 Ohio Historical Markers Program has not yet opened. She explained that submissions for the program can only be made once a year. Ms. Szimpl recently checked the program's website and found that the submission window for 2026 has not been made available yet. She expects the application process will open in January. Ms. Szimpl intends to provide an update at the next meeting on whether the application portal has opened and plans to discuss the next steps required to reapply for a Historical Marker for the Avon Center Cemetery. This reapplication aims to secure recognition for 2026, continuing the Commission's effort to preserve and highlight the historical significance of the site. The reapplication process is crucial for ensuring that important sites like the Avon Center Cemetery are formally acknowledged and appreciated within the broader historical narrative, reflecting the Commission's commitment to safeguarding local heritage for future generations. The anticipation of the program's opening marks a moment of preparation, and the Commission looks forward to engaging in the process to further their mission.

Reports and Comments

Members:

Mr. Morahan was absent.

Ms. Szimpl had no comments.

Mr. White had no comments.

Ms. Murnyack-Czarnecki had no comments.

Audience: The audience wished the Commission "Merry Christmas," which was reciprocated by the Chair.

Adjourn: 7:09 p.m.

A motion was made by Mr. White and seconded by Ms. Szimpl to adjourn the Regular Meeting of the Avon Landmarks Preservation Commission, and the vote was: Mr. White, "yes"; Ms. Szimpl, "yes"; Ms. Murnyack-Czarnecki, "yes".

The vote was 3 for and 0 against and the Chair declared the motion passed.

The Chair announced that the next Regular Meeting of the Avon Landmarks Preservation Commission will be held on Wednesday, January 14, 2026, in the Council Chambers of Avon City Hall at 7:00 P.M.

Respectfully submitted by Anne Kish, Assistant Clerk of Council

PASSED: _____

SIGNED BY: _____
Cynthia Murnyack-Czarnecki, Chair

ATTEST:

Anne Kish, Assistant Clerk of Council