

ORDINANCE NO. 45-26

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO
A CONTRACT WITH PAYLOCITY FOR THE PREPARATION OF
EMPLOYEE PAYROLL FOR THE CITY OF AVON
AND DECLARING AN EMERGENCY**

WHEREAS, the City continues to grow and its workforce is now between 250 and 350 employees (due to the seasonal nature of some jobs); and

WHEREAS, some of the labor contracts (the city has several unions representing different segments of the workforce) can be complex when it comes to computing employee compensation; and

WHEREAS, for years the City has always handled employee payroll through a part-time payroll clerk in the Finance Department; and

WHEREAS, given the turnover rate (retirements, etc.) of part-time employees, generally, the Administration has decided to contract with an outside entity to handle the city's payroll with the goal of bringing stability and reliability to this critical municipal function; and

WHEREAS, the Finance Director has reviewed proposals from several private sector payroll services and has selected Paylocity; and

WHEREAS, the Administration now desires to contract with Paylocity and to move forward with their payroll services; and

WHEREAS, Council, having reviewed the reasons to privatize the payroll function together with the proposal submitted by Paylocity, finds it to be fair and equitable and authorizes the Mayor/Finance Director to enter into a Subscription Agreement and by doing so, serve the best interests of the health, safety, and welfare of the citizens of Avon.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON, LORAIN COUNTY, OHIO:

Section 1 - That the Mayor or the Finance Director (as his designee) is hereby authorized to enter into the Subscription Agreement with Paylocity for payroll services in substantially the form as set forth in the attached [Exhibit A](#), which is incorporated herein by this reference.

Section 2 – Payments in the amounts set forth in the Agreement are hereby authorized to be made by the Finance Director under the terms and conditions set forth therein from General Fund No. 101.

Section 3 - That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal

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requirements, including Section 121.22 of the Ohio Revised Code.

Section 4 - That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and welfare of the citizens of the City of Avon, the immediate emergency being the necessity to extend the contract with Paylocity for payroll services as soon as possible to carry out this critical municipal function; therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

PASSED: _____ DATE SIGNED: _____

By: _____
Brian Fischer, Council President

DATE APPROVED BY THE MAYOR: _____

Bryan K. Jensen, Mayor

APPROVED AS TO FORM:

John A. Gasior, Law Director

ATTEST:

Barbara Brooks, Clerk of Council

POSTED: _____
Electronically and at City Hall as
Provided by Council

Prepared By:
John A. Gasior, Esq.
Law Director