

**ORDINANCE NO. 3-19**

**AN ORDINANCE ADOPTING A NEW CREDIT CARD POLICY  
FOR THE CITY OF AVON  
AND DECLARING AN EMERGENCY**

**WHEREAS**, the Finance Department for the City of Avon, in an effort to comply with the requirements of HB 312, has prepared a new municipal credit card policy; and

**WHEREAS**, City Council, having reviewed this new policy, deems it in the best interest of the health, safety and welfare of the citizens of Avon that it be adopted to further insure the proper use of the City's credit cards by its employees and thereby minimize the risks of misuse.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON, LORAIN COUNTY, OHIO:**

Section 1 - That the Credit Card Policy for the City of Avon, attached hereto as Exhibit A and incorporated herein by reference, is hereby adopted.

Section 2 - That upon passage of this ordinance by City Council, the Finance Director is instructed to maintain custody of said policy and to distribute copies of same to each City employee authorized to use City credit cards.

Section 3 - That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4 - That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the citizens of the City of Avon, the immediate emergency being the necessity to adopt a Credit Card Policy in compliance with HB 312; therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

PASSED: \_\_\_\_\_ DATE SIGNED: \_\_\_\_\_

By: \_\_\_\_\_  
Craig L. Witherspoon, Council President

DATE APPROVED BY THE MAYOR: \_\_\_\_\_

\_\_\_\_\_  
Bryan K. Jensen, Mayor

Ordinance No. 3-19 (Con't)

APPROVED AS TO FORM:

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John A. Gasiar, Law Director  
City of Avon, Ohio

ATTEST:

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Barbara Brooks  
Clerk of Council

Posted: \_\_\_\_\_  
In Five Places as  
Provided by Council

Prepared By:  
John A. Gasiar, Esq.  
Law Director