AN ORDINANCE AMENDING '256.04 AND '256.98 OF THE CODIFIED ORDINANCES OF THE CITY OF AVON TO CREATE THE PART-TIME AND UNCLASSIFIED POSITION OF SENIOR CENTER SOCIAL WORKER (NON-CLINICAL) AND TO ADOPT THE CLASSIFICATION SPECIFICATION FOR SAME AND DECLARING AN EMERGENCY

WHEREAS, Avon Codified Ordinance §256.04 sets forth the Classified and Unclassified positions of employment within the City and §256.98 sets forth the Classification Specifications for these various positions; and

WHEREAS, the part-time, unclassified position of “Senior Center Social Worker (Non-Clinical)” needs to be created to perform certain functions associated with the City Administration as outlined in Exhibit A’s classification specification; and

WHEREAS, the Administration seeks to have Council adopt an amendment to §256.04 and §256.98 to facilitate the adoption of a classification specification for this position; and

WHEREAS, Council, after reviewing the Classification Specification, finds the goal of the Administration to create this part-time, unclassified position to be in the best interests of the health, safety and welfare of the citizens of Avon.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON, LORAIN COUNTY, OHIO:

Section 1 - That Section 256.04 which currently reads as follows:

** Director of Law
* Clerk of Council
** Assistant Clerk of Council
* Mayor’s Secretary
** Treasurer
* Director of Finance
* †† Assistant Finance Director
** Payroll/Human Resources Clerk
** Human Resources/Finance Specialist
* Human Resources Specialist
** Human Resources Specialist
* Technology/Communications Coordinator
Information Technology Technician
Information Technology Technician-in-Training
Finance Clerk 1
Cash Receipts Clerk
** Income Tax Compliance Officer
** Temporary Summer Intern
** Temporary Student Intern
** Temporary Seasonal Employee
** Seasonal Recreation Specialist
** Seasonal Program Specialist
* Senior Center Coordinator
** Senior Center Activity Planner
** Senior Center Transit Driver/Maintenance
** Senior Center Transit Driver
** Senior Center Transit Driver/CDL
** Senior Center Transit Scheduler
** Planning Coordinator
* Economic Development Coordinator/Assistant Planning Coordinator
** ADA Coordinator
** Clerk of Courts
    Clerk/Secretary
** Community Center Coordinator
** General Clerk
    Facilities Maintenance Worker
** Facilities Maintenance Worker
††† Director of Parks
** Recreation Coordinator
** Recreation Supervisor
* Grounds Manager
    Parks Maintenance Worker
** Parks Worker 2
** Parks Worker 1
** Aquatics Coordinator
** Seasonal Pool Manager
** Seasonal Pool Supervisor
** Seasonal Pool Technician
** Seasonal Lifeguard
** Seasonal Cashier
* Director of Public Service
* Superintendent of Streets
* Assistant Superintendent of Streets
* Traffic Signal/Electrical Manager
    Street Crew Leader
    Equipment Operator 2
    Equipment Operator 1
    Laborer
** Laborer
*† Superintendent of Utilities
* Superintendent-in-Training/Public Utilities
* Administrative Assistant to the Superintendent of Utilities
    Assistant Superintendent of Utilities
    Utilities Crew Leader
    Water and Sewerline Maintenance Worker
    Utilities Billing Clerk 1
* City Engineer
** Project Manager
** Director of Public Safety
* Chief Building Official
* Building Inspector (Certified)
* Building Inspector (Non-Certified)
* Zoning Enforcement Officer
Police Chief
Police Captain
Administrative Assistant to the Police Chief
Police Lieutenant
Police Sergeant
Police Officer
** Police Officer
** School Resource Officer
* School Resource/Crime Prevention Officer
Communications Manager - Police Department
Public Information Officer - Police Department
Community Service Officer
Police Dispatcher
** Police Dispatcher
** Animal Care and Control Officer
Fire Chief
Assistant Fire Chief
Fire Captain/Paramedic
Fire Lieutenant/Paramedic
Firefighter/Paramedic
** Intermittent Firefighter/Paramedic
* Administrative Assistant/Dispatcher

* Denotes unclassified full-time employee
** Denotes unclassified part-time employee
No asterisk denotes classified employee
† This position shall remain classified until vacated by Dave Conrad
†† This position shall remain classified until vacated by June Mitchell
††† This position was removed from the Charter on November 7, 2018


Shall be amended to read as follows: (New language in bold print)

** Director of Law
* Clerk of Council
** Assistant Clerk of Council
* Mayor’s Secretary
** Treasurer
* Director of Finance
* †† Assistant Finance Director
** Payroll/Human Resources Clerk
** Human Resources/Finance Specialist
* Human Resources Specialist
** Human Resources Specialist
* Technology/Communications Coordinator
  Information Technology Technician
  Information Technology Technician-in-Training
  Finance Clerk 1
  Cash Receipts Clerk
** Income Tax Compliance Officer
** Temporary Summer Intern
** Temporary Student Intern
** Temporary Seasonal Employee
** Seasonal Recreation Specialist
** Seasonal Program Specialist
* Senior Center Coordinator
** Senior Center Social Worker (Non-Clinical)
** Senior Center Activity Planner
** Senior Center Transit Driver/Maintenance
** Senior Center Transit Driver
** Senior Center Transit Driver/CDL
** Senior Center Transit Scheduler
** Planning Coordinator
* Economic Development Coordinator/Assistant Planning Coordinator
** ADA Coordinator
** Clerk of Courts
Clerk/Secretary
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** Community Center Coordinator
** General Clerk
Facilities Maintenance Worker
** Facilities Maintenance Worker
††† Director of Parks
** Recreation Coordinator
** Recreation Supervisor
* Grounds Manager
  Parks Maintenance Worker
** Parks Worker 2
** Parks Worker 1
** Aquatics Coordinator
** Seasonal Pool Manager
** Seasonal Pool Supervisor
** Seasonal Pool Technician
** Seasonal Lifeguard
** Seasonal Cashier
* Director of Public Service
* Superintendent of Streets
* Assistant Superintendent of Streets
* Traffic Signal/Electrical Manager
  Street Crew Leader
  Equipment Operator 2
  Equipment Operator 1
  Laborer
** Laborer
*† Superintendent of Utilities
* Superintendent-in-Training/Public Utilities
* Administrative Assistant to the Superintendent of Utilities
  Assistant Superintendent of Utilities
  Utilities Crew Leader
  Water and Sewerline Maintenance Worker
  Utilities Billing Clerk 1
* City Engineer
** Project Manager
** Director of Public Safety
* Chief Building Official
* Building Inspector (Certified)
* Building Inspector (Non-Certified)
* Zoning Enforcement Officer
Police Chief
Police Captain
Administrative Assistant to the Police Chief
Police Lieutenant
Police Sergeant
Police Officer
** Police Officer
Ordinance No. 60-19 (Con't)

** School Resource Officer
* School Resource/Crime Prevention Officer
Communications Manager - Police Department
Public Information Officer - Police Department
Community Service Officer
Police Dispatcher
** Police Dispatcher
** Animal Care and Control Officer
Fire Chief
Assistant Fire Chief
Fire Captain/Paramedic
Fire Lieutenant/Paramedic
Firefighter/Paramedic
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(Ord. 127-91. Passed 12-23-91; Ord. 168-95. Passed 11-20-95; Ord. 86-96. Passed 6-10-96;
96-01. Passed 6-25-01; Ord. 6-03. Passed 1-27-03; Ord. 74-05. Passed 6-27-05; Ord. 141-
06. Passed 11-13-06; Ord. 99-07. Passed 7-9-07; Ord. 69-08. Passed 6-23-08; Ord. 16-
09. Passed 2-9-09; Ord. 17-09. Passed 2-9-09; Ord. 93-09. Passed 6-22-09; Ord. 130-
09. Passed 11-23-09; Ord. 1-10. Passed 1-4-10; Ord. 20-10. Passed 3-8-10; Ord. 88-
11. Passed 12-12-11; Ord. 119-11. Passed 12-12-11; Ord. 42-12. Passed 5-14-12; Ord. 86-
12. Passed 8-13-12; Ord. 32-13. Passed 3-25-13; Ord. 66-13. Passed 5-28-13; Ord. 79-
13. Passed 6-10-13; Ord. 24-14. Passed 2-14-14; Ord. 46-14. Passed 4-28-14; Ord. 51-
14. Passed 5-12-14; Ord. 53-14. Passed 5-12-14; Ord. 55-14. Passed 5-12-14; Ord. 68-14.
11-3-14; Ord. 151-14. Passed 12-22-14; Ord. 9-15. Passed 2-9-15; Ord. 11-15. Passed 1-26-
16. Passed 5-23-16; Ord. 100-16. Passed 9-26-16; Ord. 9-17. Passed 2-27-17; Ord. 16-
17. Passed 3-13-17; Ord. 28-17. Passed 4-10-17; Ord. 30-18. Passed 4-23-18. Ord. 73-18.
Passed 1-14-19; and Ord. 27-19. Passed 3-11-19.)

Section 2 - That the Classification Specification for the position of Senior Center Social
Worker (Non-Clinical), attached hereto as Exhibit A, be and the same is hereby adopted and
incorporated herein by reference. It shall be included in and become a part of Section 256.98 of
Ordinance No. 60-19 (Con't)

the Administrative Code. The Codifier is hereby instructed to insert said classification specification into Section 256.98.

Section 3 - That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4 - That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the citizens of the City of Avon, the immediate emergency being the necessity to create the part-time, unclassified position of Senior Center Social Worker (Non-Clinical) and to adopt the classification specification for same; therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

PASSED: ___________________________ DATE SIGNED: ___________________________

By: ________________________________
Craig L. Witherspoon, Council President

APPROVED BY THE MAYOR ________________

______________________________
Bryan K. Jensen, Mayor

APPROVED AS TO FORM:

______________________________
John A. Gasior, Law Director

ATTEST:

______________________________
Barbara Brooks, Clerk of Council

POSTED: __________________________
In Five Places as
Provided by Council

Prepared by:
John A. Gasior, Esq.
Law Director