

ORDINANCE NO. 22-22

**AN ORDINANCE AMENDING THE PERSONNEL POLICY MANUAL
FOR THE CITY OF AVON, SECTION 5 (CLASSIFICATION
AND COMPENSATION) BY INSERTING SUBSECTION 5.18 WHICH
ADOPTS A NOTARY REIMBURSEMENT POLICY
AND DECLARING AN EMERGENCY**

WHEREAS, Council, on December 23, 2008, passed Ordinance No. 176-08 adopting the City's Personnel Policy Manual; and

WHEREAS, a recent review of the Personnel Policy Manual by the City Administration discovered a need to reimburse employees who obtain and maintain their Public Notary Certification and use it during the performance of their duties as assigned by their Department Head; and

WHEREAS, Council finds that the proposed amendment to the City's Personnel Policy Manual should be adopted and doing so would be in the best interests of the health, safety and welfare of the citizens of Avon in maintaining well qualified staff.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON, LORAIN COUNTY, OHIO:

Section 1 – That the proposed addition to the Personnel Policy Manual, viz., Section 5.18, entitled “Notary Public”, is hereby adopted in its entirety as set forth in the attached [Exhibit A](#) which is incorporated herein by reference.

Section 2 - That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3 - That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the citizens of the City of Avon, the immediate emergency being the necessity to insert Section 5.18 and establish a Notary Reimbursement Policy for all eligible City employees who obtain and maintain their Public Notary Certification; therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

PASSED: _____

DATE SIGNED: _____

By: _____
Brian Fischer, Council President

DATE APPROVED BY THE MAYOR _____

Bryan K. Jensen, Mayor

APPROVED AS TO FORM:

John A. Gasior, Law Director

ATTEST:

Barbara Brooks, Clerk of Council

POSTED: _____
In Five Places as
Provided by Council

Prepared by:
John A. Gasior, Esq.
Law Director