

# Playground Days Parent Packet '23

## How to Register for Playground Days\*

Option #1: Online <http://avonrec.activityreg.com>

Option #2: In-person @ Avon Parks & Rec. Dept.

35001 Schwartz Rd.

Mon-Fri 7:30am-3:30pm

### **IMPORTANT DATES/REQUIREMENTS:**

- ✓ Registration Deadline: Tuesday, May 16<sup>th</sup> or when full
- ✓ Proof of residency is required (2 forms I.D. & Utility Bill)  
*(Proof of res. can take place when turning in your Permission to Pick up Form or when picking up your t- shirt)*
- ✓ Playground Days Policies & Rules Form due June 12<sup>th</sup> (google form)
- ✓ Permission to Pick up Form due June 12<sup>th</sup> (PDF form-drop off or email)
- ✓ T-Shirt Pick Up will begin June 5<sup>th</sup>

### Questions?

Email: [parksinfo@cityofavon.com](mailto:parksinfo@cityofavon.com)

Phone: 440-937-6106



**\* Permission to Pick Up Forms must be submitted to the Avon Parks & Recreation Dept. by June 12<sup>th</sup>\***

# Playground Days Policies & Rules

*The following policies and rules will be enforced in order to ensure the safety of all participating Avon residents.*

1. Children must be **Avon Residents** & ages 5 – 10 in order to participate in this program.
2. All children participating in the Playground Days program must wear the 2023 issued Playground Days T-shirt. T-shirts will be available for pick-up beginning June 5 at the Avon Parks & Rec. Department.
3. Children may not be dropped off before 9:30am and **MUST** be picked up by 12:30pm.
4. Parents/guardians must sign their child in at drop off and sign them out at pick up.\*  
**\*IMPORTANT: Please see the policy for arrival/departure procedures on page #3**
5. **Parents/guardians must complete the Permission to Pick up Form & present proof of residency to Avon Parks Dept. by June 12<sup>th</sup> (found on page #4)**
6. A phone number where the parent/guardian can be reached in the event of an emergency or inclement weather must be provided on the sign in sheet.
7. For safety purposes a **maximum number of 50 children per park** will be maintained. We accept children on a first come/first serve basis. Once maximum capacity is reached, children are welcome to stay with parent/guardian supervision.
8. Parent/Guardian and all participants need to be aware that this program takes place at a public park with an open setting. Due to this opening setting it is important to be aware of this setting and the importance of following instructions for the safety of all.
9. Park Amenities for program include, but are not limited to:  
**Northgate Park**- Playground, Pavilion, 1 soccer field, Fishing Pond, Walking Track around pond, Water Fountain, Restrooms are located across at the street at the Avon Community Center  
**Schwartz Road Park**- Playground, Pavilion, Soccer Fields, Baseball Field, Nature Walking Trails, Basketball Courts, Water Fountains, Restrooms (located next to playground)
10. Hitting, kicking, pushing, etc., the use of foul language will not be tolerated. If a child misbehaves they will receive a warning and will not be permitted to continue in the current activity. A second warning will result in the child not being permitted to return the following day to either park. If a child receives three warnings they will no longer be permitted to participate in either park's Playground Days activities for the remainder of the season.
11. We encourage that electronic devices stay at home and that cellphones should only be used in the case of an emergency in which a child needs to contact his or her parents. We are not responsible for any lost or damaged items.
12. Children must notify a counselor if they need to use the restroom. No child is permitted to go to the restrooms unattended. Please discuss this with your child.
13. Drinks and snacks will not be provided. Children are permitted to bring their own snack, **water or some source of hydration is mandatory!**
14. In the event of inclement weather, Playground Days will not take place. Cancellation will be at the discretion of the Parks & Recreation Dept. and Playground Days Program Supervisors. The rainout line is 440-934-7540. Rainout information will be posted by 9:00 a.m. (no makeups). If time permits, we will also send out an email.

**PARENT/GUARDIAN SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

# Playground Days 2023

## **IMPORTANT ARRIVAL/DEPARTURE PROCEDURES**

- Upon arrival at Playground Days, children are to be escorted to designated Pavilions (next to playgrounds) by an adult. Parent(s)/Guardian(s) may not leave until their child has been signed in, and a member of the staff is aware of your child's presence.
- At the time of departure, the parent/guardian or their designee must present self to designated pavilions (next to playgrounds) and sign their child out with a member of the Parks & Recreation staff of their intent to remove the child. Parents/Guardians or designees will be required to provide photo identification as proof of identity upon request by Parks & Recreation staff member.
- Children will only be released to custodial parent(s)/guardian(s) or additional persons who have been designated by the custodial parent(s)/guardian(s) and are listed on the *Permission to Pick up Form*. Authorized pick-ups will be asked to show proper photo identification.
- A late fee will be assessed for pickups after 12:30pm. If you are going to be late, please contact Avon Parks & Recreation Dept. If you consistently late picking up your child, you may be asked to leave the program.
- In the event of inclement weather DURING the program times- for the safety of participants we will relocate to the following locations. Please note these locations when picking up.

Northgate Park- Avon Community Center (across the street from park)  
Schwartz Road Park- Concession Stand next to playground

## **IMPORTANT PHONE NUMBERS**

PARKS & REC. DEPT.	440-937-6106
RAIN OUT LINE	440-934-7540
SITE SUPERVISOR (SCHWARTZ PARK)	440-387-2679
SITE SUPERVISOR (NORTHGATE PARK)	440-387-3700

# Playground Days 2023

## Permission to Pick Up Form

**IN ORDER TO COMPLETE YOUR REGISTRATION,  
THIS FORM MUST BE COMPLETED AND SUBMITTED BY JUNE 12<sup>th</sup>**

### Pick-Up Procedures:

- At the time of departure, the parent/guardian or their designee, must present self to designated pavilions (next to playgrounds), sign their child out with a member of the Parks & Recreation staff of their intent to remove the child. Parents/Guardians or designees will be required to provide photo identification as proof of identity upon request by Parks & Recreation staff member.
- Children will only be released to custodial parent(s)/guardian(s) or additional persons who have been designated by the custodial parent(s)/guardian(s) and are listed on the Permission Form. Authorized pick-ups will be asked to show proper photo identification.
- Only a parent/guardian can make changes to this form! All changes need to take place at the Avon Parks & Recreation office.

**I hereby grant permission for the Playground Days Program to release my child/children listed below:**

Child's Name: _____	Age: _____	Resident: _____
Child's Name: _____	Age: _____	Resident: _____
Child's Name: _____	Age: _____	Resident: _____
Child's Name: _____	Age: _____	Resident: _____

OFFICE USE ONLY:

**To the following people listed below: please include parent/guardian(s)**

Name: _____	Relation: _____	Best Phone: _____
Name: _____	Relation: _____	Best Phone: _____
Name: _____	Relation: _____	Best Phone: _____
Name: _____	Relation: _____	Best Phone: _____
Name: _____	Relation: _____	Best Phone: _____
Name: _____	Relation: _____	Best Phone: _____

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*Return this form with two (2) proofs of residency by June 12th Email: [parksinfo@cityofavon.com](mailto:parksinfo@cityofavon.com) OR In-person: Avon Parks & Rec. Dept. 35001 Schwartz Rd.**